# BOIENT

#### SCIENT INSTITUTE OF TECHNOLOGY

Ibrahimpatnam, R.R Dist 501506
(NAAC Accredited, Approved by AICTE & Affiliated to JNTUH)

# 6.3.1 The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff

#### **Response:**

The Institute has a welfare mechanism in place, for teaching and non-teaching staff.

#### **Welfare measures for Teaching Staff:**

- As per the norms of AICTE, Pay commission recommendations are implemented.
- Service, Conduct and Leave Rules are made available in the institute website.
- Transportation to all faculty members with nominal fee.
- The faculty is honored with an incentive in the form of cash for various distinguished merit activities in the field of academics and research.
- 10 days of sabbatical leaves will be sanctioned with full pay to the teaching staff for attending FDP/Workshops/Conferences / who have registered for / pursuing to attend the PhD work.
- 15 days Special Casual Leaves for an Academic year.
- Maternity Leave of 3 months to women staff members.
- First aid kit and Medicines are available in the college for minor ailments.
- College organizes free and periodic health checkups.
- Canteen subsidy is provided for all faculty members.
- Appreciation for the faculty member for achieving 100% results in the dealt course.

#### **R&D** Incentives for teaching staff:

- Sanction of OD for presenting papers in Conferences, Symposiums and Workshops in other establishments at least once in a semester for 5 days.
- Provide incentive of Rs.7000/- will be paid per an academic year to the authors who published standard text books.
- A research incentive of 5000/ will be paid for each paper published in peer reviewed National/International Journal.

#### Welfare measures for Non-Teaching Staff:

- Service, Conduct and Leave Rules are made available in the institute website.
- The faculty is honored with an incentive in the form of cash for various distinguished merit activities in the field of academics and research.
- First aid kit and Medicines are available in the college for minor ailments.
- College organizes free and periodic health checkups.
- Maternity, Medical leaves / vacation is sanctioned for the required staff.



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#### POLICY DOCUMENT ON PROVIDING FINANCIAL SUPPORT TO TEACHER

The faculty is honored with an incentive in the form of cash for various distinguished merit activities in the field of academics and research. The details are as follows.

#### a) Merit Incentives to faculty for research Projects from Funding Agencies:

The policy of merit incentives to faculty for getting Research Projects from DST, AICTE, UGC, DRDO, etc. or any other Research Organizations like OTRE, ELRDE, ISRO & DB, etc.is proposed. The breakup of the merit incentives in the form of cash is as follows.

Principal Investigator	a. 7.0% of the sanctioned fund for the first five projects in each
	department of engineering (First two projects in each department of Science)
	b. 5.5% of the sanctioned fund for the next five Projects in each
	department of engineering (First two projects in each department of
	Science)
	c. 5.0% of the sanctioned fund for the subsequent projects in each
	department of engineering and science.
Supporting office staff	0.5% of the sanctioned fund
including Principal	

#### Note:

- The principal investigator receives his share of merit incentive as and when the sanctioned amount received by the institute from the funding agencies with undertaking to complete the research work in stipulated period.
- The supporting staff receive their share, distributed annually depending upon the progress of the project as per the direction of the principal investigator.

#### b) Other merit Activities:

1	For each full book/monogram published with reputed	Rs 7000/-
	publisher	
2	For each full book/monogram(with chapter or partial	Rs 5000/-
	contribution) published with reputed publisher	
3	For each patent	50%
4	For organizing each National Workshop/Seminar/refresher	Rs 10000/-
	course( Organizing coordinator and team)	

All policies of merit incentives will be decided by expert committee:

#### c) Publications:

S.No	Field of Activity	Amount Rs
1	For each paper published in peer reviewed National/International Journal	Rs 5000/-
	with Impact factor and Indexed in SCOPUS/SCI (All Authors of the	
	Institute).	

The Institute will not bear the publication charges of paper published in PAID JOURNALS. Institute does not encourage the faculty to publish their research work in such Journals (National/International).

#### d) Presentation of papers in Conferences:

Faculties are encouraged to present papers in peer reviewed International Conferences.

The faculties are supported for various categories of these activities as detailed below:

Type of Conference	Nature of support	Frequency
For presenting papers in International Conferences Organized in India, Indexed by SCOPUS/Google Scholar	TA ,DA and Registration Fee	Max. of TWO in an academic year

#### e) Professional Bodies Memberships:

Faculty members have to register for professional societies like ISTE, IEEE, IEEE, ELTAI and CSI etc. by paying registration fee. However the fee will be paid by the Institute for membership fee of professional bodies.



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# SCIENT

## SCIENT INSTITUTE OF TECHNOLOGY

Ibrahimpatnam, R.R Dist 501506 (NAAC Accredited, Approved by AICTE & Affiliated to JNTUH)

# **CIRCULAR**

Date: 04.09.2017.

#### **TEACHER'S DAY CELEBRATIONS**

This is to inform that we are celebrating Teachers' Day on 5.09.2017 from 1.00 p.m. onwards in Seminar Hall. Honorable Secretary .Dr. K.C. SHEKAR REDDY will be the chief guest for the day. The HODs, Teaching staff, Non-Teaching staff members are required to attend the above programme.

Classes will be suspended from 12:30 p.m.in view of the celebration.

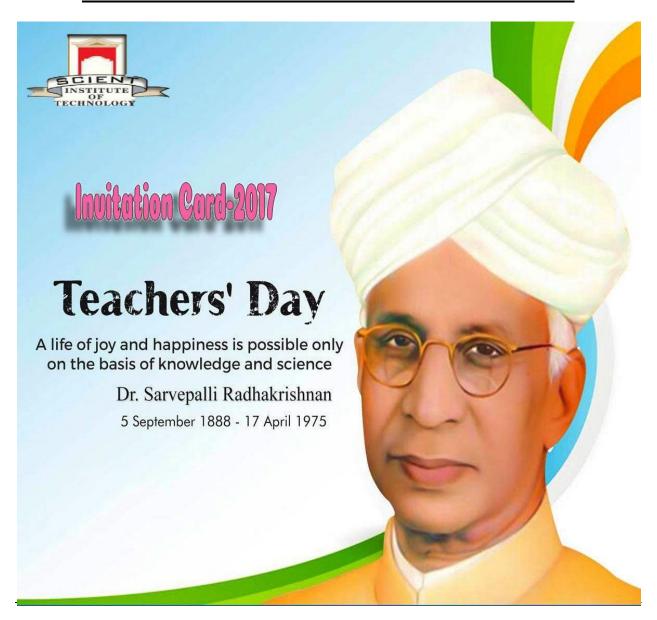
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## **TEACHER'S DAY CELEBRATION INVITATION CARD**









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# **CIRCULAR**

Date: 04.09.2017.

#### **COMMITTEE MEMBERS FOR TEACHER'S DAY CELEBRATION**

This is to inform that the following members are nominated as the committee members by the Principal for the smooth functioning of the event on 05/09/2017.

Sno	Responsibilities/Committee	Name of the staff
1	Convenor	Mr. M. Narendar-HOD, CSE Mr. B. Srinivas –HOD, EEE
2	Coordinators	Dr. Chundi Prasad –HOD,MBA Mrs. A. Jhansi Rani-HOD, ECE
3	Reception	Mr. P. Shankar -H&S Mr. K. Sudhakar- ECE
4	Certificates & Momento	Mrs. K. Sony Glory -H&S Mrs. R. Divya -EEE
5	Invitation	Mrs. V. Sabitha -H&S Mrs. S.Jyothi -H&S
6	Audio set up	Mr. B. Rajesh –CSE Mr. G. Deva Kumar- H&S
7	Photography & Videography	Dr.Moinuddin.K.Syed Dr. V. Venkat Reddy- HOD, H&S Mr.M. Narendar –CSE
8	Prize Distribution	Mrs.V. Mounika –ECE Mr.Md.Shafiulla -CSE
9	Refreshment	Mrs.K.Deepthi –CSE Mr.G.Chandra -EEE Mrs.G. Swarna Latha - ECE Mr.Md.Moinuddin- H&S

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Date: 05.09.2017.

#### TEACHERS' DAY EXPENDITURE STATEMENT

Teachers' Day (05.09.2017) Expenditure Statement.

Sl.No	Particulars Particulars	Qty	Amount
	Memento& Boquet		
1	Memento for best teacher	1	1500
2	Boquet	1	840
	Cash Prizes		
3	Cash Prizes for Teaching Staff	4	4000
	Refreshments		
4	Special Lunch	100	10000
5	Tea& Snacks	300	515
	Miscellaneous		
6	Banner	2	1000
7	Invitation	3	200
8	Transportation(Fuel)		700
	Total		18,755



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## **CIRCULAR**

Date: 14.09.2017.

#### ENGINEER'S DAY CIRCULAR

The Engineer's Day celebration is to be held on 15.09.2017, Dr.Monuddin.K.Syed, will address the gathering .Formal function will be held in seminar hall from 10:30 am in this connection a biography of Sir .Mokshagundem Vishweshwaraya will be played from 1:30 pm to 3:00 pm in the Seminar Hall and all are required to attend without fail.

Also two events are planned for faculty as below.

S.No	Event	Time	Venue	Co-Ordinators
1	Technical Quiz	9:30 a.m - 10:30 a.m	Seminar Hall	Mr.G .Deva Kumar H&S Mrs.R. Divya EEE
2	Group Discussion	11:30 a.m -12:20 p.m	Seminar Hall	Mrs.S.Jyothi H&S Mr.S. Shekar PD-H&S

Interested faculty members can Registar with the above event coordinators.

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Date: 15.09.2017.

#### Engineer's Day Celebration (15.09.2017) Expenditure Statement.

S.No	Particular	Qty	Amount	
	Cash Prizes	•	,	
1	Cash Prizes for Teaching Staff	3*1000	3000	
2	Cash Prizes for Student	6*500	3000	
	Refreshments			
3	Spl Lunch	60*120	7200	
4	Tea &Snacks	65*15	970	
	Miscellaneous			
5	Banner	2	1000	
6	Stage Decoration	-	2000	
7	Invitation	20	420	
8	Water Bottles	20	200	
9	Colour Print	156	700	
	Tota	.1	18,490	







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#### **CIRCULAR**

Date: 02.10.2017.

#### **BATHUKAMMA CELEBRATIONS**

This is to inform that we are celebrating Bathukamma on 03.10.2017 from 1.30 p.m. onwards in College premises. Honorable Smt. K.Naga Laxmi, Member of Governing body, Scient Institute of Technology will be the Chief guest for the day. Hence, all the HoDs, Teaching staff and Non-Teaching staff members are required to decorate Bathukamma & celebrate the above programme.

Classes will be suspended from 12:30 p.m.in view of the celebration.

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# **BATHUKAMMA CELEBRATION INVITATION CARD**





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# **BATHUKAMMA CELEBRATION PHOTOS**





Ibrahimpatnam, R.R Dist 501506 (NAAC Accredited, Approved by AICTE & Affiliated to JNTUH)

## **CIRCULAR**

Date: 02.10.2017.

#### COMMITTEE MEMBERS FOR BATHUKAMMA CELEBRATION

This is to inform that the following members are nominated as the committee members by the Principal for the smooth functioning of the Bathukamma celebration on 03/10/2017.

Sno	Responsibility / Committee	Name of the staff
1	Convenor	Mrs.K.Deepthi-CSE Mrs.A.Jhansi Rani-ECE
2	Co-Ordinators	Mrs.R. Divya –EEE Mrs.S.Nagajyothi-CSE
3	Reception	Mrs.S. Reddy Asha -H&S Mrs.G.Priyanka- ECE Mrs.B.Ramya Sree- CSE
4	Invitation	Mrs.V.Mounika –ECE Mrs.S.Jyothi -H&S
5	Photography & Videography	Mr.V.Vinod -H&S Mr.S. Shaker- PD
6	Prize Distribution	Dr.B.Sridhar Reddy-Principal Dr. V. Venkat Reddy- HOD, H&S Mr.M. Narendar -CSE Mr.B. Srinivas -EEE Dr. Chundi Prasad –MBA, HOD
7	Refreshment	Mrs.M.Swetha –CSE Mrs.R.Thanuja -EEE Mrs.G. Swarna Latha - ECE Mrs.V. Sabitha -H&S

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Date: 03.10.2017.

#### BATHUKAMMA CELEBRATION EXPENDITURE STATEMENT

Bathukamma (03.10.2017) Expenditure Statement.

Sl.No	Particulars	Qty	Amount		
	Memento& Boquet				
1	Memento for Big Bathukamma	1	1500		
	preparation				
2	Flowers	-	1650		
	Cash Prizes				
3	Cash Prizes for Teaching Staff	3*500	3000		
	Refreshments				
4	Special Lunch	65	9750		
5	Tea& Snacks	65	663		
	Miscellaneous				
6	Banner	2	2000		
7	Invitation card	3	300		
8	Transportation(Fuel)		700		
	Total		19,563		

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#### THE INDO-SRILANKA-YOUTH PARLIAMENT -2017







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#### THE INDO-SRILANKA-YOUTH PARLIAMENT -2017



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#### THE INDO-SRILANKA-YOUTH PARLIAMENT

Date:02-12-2017.

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From	٠.
1 1 ( ) 1 1	

M.Narendhar

Placement Officer-Industry Partnership & Corporate Affair

Scient Institute of Technology

Ibrahimpatnam Rangareddy-501506

To,

The Principal

Scient Institute of Technology,

Ibrahimpatnam Rangareddy-501506

#### Respected Sir

Sub: Requisition to reimburse the expenditure-Reg

The following amount has been spent for registration of INDO-SRILANKA-YOUTH PARLIAMENT and other expenditure towards it. Kindly request you to reimburse the spent amount.

#### Thanking you.

S.NO	Expenditure details	Date	Amount(Rs)
	Registration and travel expenses for The INDO-SRILANKA-	2-12-2017	27,675
1	YOUT PARLIAMENT-2017	3-12-2017	55,000
	Total		82,675

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R&D INCENTIVE FOR PAPER PUBLICATIONS: 2017-18

An employee research& Development incentive is provided to encourage employee performance and stimulate productivity. Although incentives can be physical objects of value or material goods, there are also many instances in which the incentives being presented are actions or insubstantial rewards.

Few samples of publications with incentives are provided for reference.

S no	Title of paper	Name of the author/s	Depart ment of the teacher	Name of journal	Year of public ation	ISSN numb er	Amount
1	A study of HRM practices and competitive Differentiation strategies in LIC Sector	Venkat Reddy Vaddula	МВА	Journal of Emerging technologies and innovative research	Jan-18	2349- 5162	5000
2	A Review On Applications Of Machine Learning In Health Care	V.Keerthi	CSE	The International Journal of Analytical and Experimental Modal Analysis	Mar-18	0886- 9367	5000
3	A Review On Applications Of Machine Learning In Health Care	Mekam Anjaneyulu	CSE	The International Journal of Analytical and Experimental Modal Analysis	Mar-18	0886- 9367	5000
4	Cloud Computing For rural India Development	Korra Srinivas, Dr. Joseph Prakash Mosiganti	CSE	International Journal for Recent Developments in Science and Technology(IJRDST)	May- 18	2581- 4575	5000
5	An Effort and Detect Measuring Technique For Effective and Quality Software Development	M.Narendhar,Dr. K. Anuradha	CSE	Journal of Adv Research in Dynamical & Control Systems	Jul-17	1943- 023X	5000

6	An Enhanced Framework To Detect Stroke In Heart Patients	G.Naresh	ECE	Journal of Interdisciplinary Cycle Research	Jul-17	0022- 1945	5000
7	An Enhanced Framework To Detect Stroke In Heart Patients	G.Priyanka	ECE	Journal of Interdisciplinary Cycle Research	Jul-17	0022- 1945	5000
8	Lightweight multilingual Named entity Resource Extremely Extraction and Linking Using Page Rank and Semantics Graphs	S N V A S R K Prasad, K Gurnadha Gupta, M.Manasa	CSE	International Journal of Scientific Research in Computer Science,engineering and Information Technology	Jul-17	2456- 3307	5000
9	Performance Analysis of Steady State Errors using simulation	Ravula Divya	EEE	International Journal of Electrical and Electronics Engineers	July- Dec 2017	2321- 2055	5000
10	Risk Management implications of AI in insurance industry	K.Deepthi	CSE	Journal of Interdisciplinary Cycle Research	Nov-17	0022- 1945	5000
11	Risk Management implications of AI in insurance industry	Shyamala Nagajyothi	CSE	Journal of Interdisciplinary Cycle Research	Nov-17	0022- 1945	5000
12	A Novel Approach for Glaucoma detection Using Cup Disk and Rim Disk Ratio	Dr.Arvind Kundu ; G.Priyanka ; K.Priyanka	ECE	International Journal Of Research(IJR)	Sep-17	2348- 6848	5000

Further information is provided in given link :

https://scient.ac.in/assets/NAAC/3.3.1.pdf

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**CIRCULAR** 

**RANGOLI CELEBRATIONS** 

Date: 09.01.2018.

This is to inform that we are celebrating Rangoli on 10.01.2018 from 1.30 p.m. onwards in College premises. Honorable Smt. K.Naga Laxmi, Member of Governing body, Scient Institute of Technology. will be the Chief guest for the day. Hence, all the HoDs, Teaching staff and Non-Teaching staff members are required to decorate Rangoli & celebrate the above programme.

Classes will be suspended from 12:30 p.m.in view of the celebration.

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## RANGOLI CELEBRATION INVITATION CARD



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#### RANGOLI CELEBRATION PHOTOS



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#### **CIRCULAR**

Date: 09.01.2018.

#### COMMITTEE MEMBERS FOR RANGOLI CELEBRATION

This is to inform that the following members are nominated as the committee members by the Principal for the smooth functioning of the Rangoli celebration on 10/01/2018.

Sno	Responsibility / Committee	Name of the staff
1	Convenor	Mrs.K.Deepthi-CSE Mrs.A.Jhansi Rani-ECE
2	Co-Ordinators	Mrs.R. Divya -EEE Mrs.S.Nagajyothi-CSE
3	Reception	Mrs.S. Reddy Asha -H&S Mrs.G.Priyanka- ECE Mrs.B.Ramya Sree- CSE
4	Invitation	Mrs.V.Mounika -ECE Mrs.S.Jyothi -H&S
5	Photography & Videography	Mr.V.Vinod -H&S Mr.S. Shaker- PD
6	Prize Distribution	Dr.B.Sridhar Reddy-Principal Dr. V. Venkat Reddy- HOD, H&S Mr.M. Narendar -CSE Mr.B. Srinivas -EEE Dr. Chundi Prasad –MBA, HOD
7	Refreshment	Mrs.M.Swetha -CSE Mrs.R.Thanuja -EEE Mrs.G. Swarna Latha - ECE Mrs.V. Sabitha -H&S

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Date: 10.01.2018.

## RANGOLI CELEBRATION EXPENDITURE STATEMENT

Rangoli (10.01.2018) Expenditure Statement.

Sl.No	Particulars	Qty	Amount
	Memento& Boquet		
1	Memento for Best Rangoli	1	1500
2	Colors	-	950
	Cash Prizes		
3	Cash Prizes for Teaching Staff	4*500	3000
	Refreshments		
4	Special Lunch	60	6000
5	Tea& Snacks	65	678
	Miscellaneous		
6	Banner	2	500
7	Invitation card	3	200
8	Transportation(Fuel)		650
	Total		13,478

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## **CIRCULAR**

Date: 07.03.2018.

#### WOMEN'S DAY CELEBRATIONS

This is to inform that we are celebrating Women's Day on 8.03.2018 from 1.30 p.m. onwards in T-Block Seminar Hall. Honorable .Smt. K..Naga Laxmi, Member of Governing body, Scient Institute of Technology will be the Chief guest for today's programme Hence, all the HoDs, Teaching staff and Non-Teaching n staff members are required to attend the above programme.

Classes will be suspended from 12:30 p.m.in view of the celebration.

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# **WOMEN'S DAY CELEBRATIONS INVITATION CARD**





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# **WOMEN'S DAY CELEBRATIONS PHOTOS**



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# **CIRCULAR**

Date: 07.03.2018.

#### COMMITTEE MEMBERS FOR WOMEN'S DAY CELEBRATION

This is to inform that the following members are nominated as the committee members by the Principal for the smooth functioning of the Women's day on 08/03/2018.

S.NO	Committee	Committee members		
1	Convenor	Mrs.A.Jhansi Rani-ECE-HOD		
1	Convenior	Mrs.K.Deepthi-CSE		
2	Coordinators	Mrs.R. Divya –EEE		
4	Coordinators	Mrs.V. Mounika -ECE		
		Mrs.S.Nagajyothi-CSE		
•	Reception	Mrs .S. Reddy Asha -H&S		
3	10000	Mrs.B.Ramya Sree- CSE		
4	Invitation	Mrs.G.Priyanka- ECE		
4		Mrs.S.Jyothi -H&S		
5	Photography & Videography, Audio	Mr.B.Rajesh –CSE		
5	gggggg	Mr.V.Vinod -H&S		
		Mr.S. Shekar- PD-H&S		
6	Prize Distibution	Dr.B.Sridhar Reddy-Principal		
0		Dr. V. Venkat Reddy- HOD, H&S		
		Mr.M. Narendar -CSE		
		Mr.B. Srinivas -EEE		
		Dr. Prasad chundi –MBA, HOD		
7	Refreshment	Mrs.M.Swetha -CSE		
1		Mrs.R.Thanuja -EEE		
		Mrs.G. Swarna Latha - ECE		

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Date: 08.03.2018.

## WOMEN'S DAY EXPENDITURE STATEMENT

Women's Day (08.03.2018) Expenditure Statement.

Sl.No	Particulars	Qty	Amount
	Memento& Boquet		
1	Memento for the Chief Guest	1	1500
2	Boquet	1	724
	Cash Prizes		·
3	Cash Prizes for Teaching Staff	7*500	3500
	Refreshments		
4	Special Lunch	95*120	11,400
5	Tea& Snacks	65*10	650
	Miscellaneous		·
6	Banner	2	950
7	Invitation	3	325
8	Transportation(Fuel)		850
			10 000
	Total		18,899

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# SCIENT INSTITUTE OF TECHNOLOGY

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#### FACULTY MATERNITY LEAVE APPLICATION

#### **LEAVE APPLICATION**

Date: 23/08/2017.

From:
Mrs. S.Naga Jyothi, Assistant professor- CSE,
Scient Institute of Technology,
Ibrahimpatnam.
То
The Principal,
Scient Institute of Technology,
Ibrahimpatnam.
Respected sir,
Subject: Request to grant 3 months Early Maternity Leave-reg.
I am S.Naga Jyothi working as an Assistant Professor of -CSE in your esteemed college
As my family doctor advised me to have rest before joining to the maternity hospital for delivery so, I would like to apply leave for three months from the month of August -2017 and I assure you that I will rejoin my duties from the month of November- 2017.
I request you to consider my issue and approve the Maternity Leave for which I will be thankful to you even
Thanking you.
Yours sincerely
(S.Naga Jyothi)
RS State



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#### **R&D INCENTIVE FOR PAPER PUBLICATIONS: 2018-19**

An employee research& Development incentive is provided to encourage employee performance and stimulate productivity. Although incentives can be physical objects of value or material goods, there are also many instances in which the incentives being presented are actions or insubstantial rewards.

Few samples of publications with incentives are provided for reference.

Sn o	Title of paper	Name of the author/s	Depart ment of the teache r	Name of Journal	Year of publicati	ISSN number	Amo unt
1	Hash Partition Approach for Improving the Efficiency of Key Value Architecture using MapReduce	Pravalika Reddy,A.Ravi Kumar,Dr.G.Anil Kumar	CSE	International Journal of Engineering Research and Technology	Feb-19	2278- 0181	5000
2	A Survey On Ordinary And Fractional Differential Equations	V.Sabitha	H&S	International Journal of Research	Feb-19	2236- 6124	5000
3	The Design Of Multiplexer Using CMOS Logic And Pass Transistor Logic	G.Swarnalatha	ECE	Journal of Interdisciplinary cycle research	Mar-19	0022- 1945	5000
4	The Design Of Multiplexer Using CMOS Logic And Pass Transistor Logic	A.Jhansi Rani	ECE	Journal of Interdisciplinary cycle research	Mar-19	0022- 1945	5000
5	An Analysis of HRM Practices Towards LIC of India	Venkat Reddy Vaddula	МВА	International Journal of Research and Analytical Reviews	Mar-19	2348- 1269,23 49-5138	5000
6	An Illustration Of Block Chain In Business Management	Mulugu Narendhar	CSE	The International Journal of Analytical and Experimental Modal Analysis	Mar-19	0886- 9367	5000
7	Refined Approaches In Software Development	Dr.G.Anil Kumar	CSE	The International Journal of Analytical	Mar-19	0886-	5000

	Process			and Experimental Modal Analysis		9367	
8	An Illustration Of Block Chain In Business Management	K.Deepthi,	CSE	The International Journal of Analytical and Experimental Modal Analysis	Mar-19	0886- 9367	5000
9	Interventions For Improving English Language Reading And Writing Skills	V.Venkat Reddy	H&S	International Journal of Research	Apr-19	2236- 6124	5000
10	Interventions For Improving English Language Reading And Writing Skills	S.Jyothi	H&S	International Journal of Research	Apr-19	2236- 6124	5000

Further information is provided in given link :  $\underline{\text{View Document}}$ 



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#### SCIENT INSTITUTE OF TECHNOLOGY

Ibrahimpatnam, R.R Dist 501506
(NAAC Accredited, Approved by AICTE & Affiliated to JNTUH)

#### **CIRCULAR**

Date: 04.09.2018.

## **TEACHER'S DAY CELEBRATIONS**

This is to inform that we are celebrating Teachers' Day on 05.09.2018 from 1.00 p.m. onwards in Seminar Hall. Honorable Secretary .Dr.K.C.SHEKAR REDDY will be the chief guest for the day.

The HODs, Teaching staff, Non-Teaching staff members are required to attend the above programme.

Classes will be suspended from 12:30 p.m.in view of the celebration.

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## **TEACHER'S DAY CELEBRATION INVITATION CARD**





Ibrahimpatnam, R.R Dist 501506
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# SCIENT INSTITUTE OF TECHNOLOGY





Ibrahimpatnam, R.R Dist 501506 (NAAC Accredited, Approved by AICTE & Affiliated to JNTUH)

Date: 04.09.2018.

#### **COMMITTEE MEMBERS FOR TEACHER'S DAY CELEBRATION**

This is to inform that the following members are nominated as the committee members by the Principal for the smooth functioning of the event on 05/9/2018.

Sno	Responsibilities/Committee	Name of the staff
1	Convenor	Dr. V. Venkat Reddy- HOD, H&S Mr. M. Narendar-HOD, CSE Mr. B. Srinivas –HOD, EEE
2	Coordinators	Dr. Chundi Prasad –HOD,MBA Mrs. A. Jhansi Rani-HOD, ECE
3	Reception	Mr. P. Shankar -H&S Mr. K. Sudhakar- ECE
4	Certificates & Momento	Mrs. K. Sony Glory -H&S Mrs. R. Divya -EEE
5	Invitation	Mrs. V. Sabitha -H&S Mrs. S.Jyothi -H&S
6	Audio set up	Mr. B. Rajesh -CSE Mr. G. Deva Kumar- H&S
7	Photography & Videography	Mr.V.Vinod -H&S Mr.S. Shekar- PD-H&S
8	Prize Distribution	Mrs.V. Mounika -ECE Mr.Md.Shafiulla -CSE
9	Refreshment	Mrs.K.Deepthi -CSE Mr.G.Chandra -EEE Mrs.G. Swarna Latha - ECE
		Mr.Md.Moinuddin- H&S

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Ibrahimpatnam, R.R Dist 501506 (NAAC Accredited, Approved by AICTE & Affiliated to JNTUH)

Date: 05.09.2018.

#### TEACHER'S DAY EXPENDITURE STATEMENT

Teachers' Day (05.09.2018) Expenditure Statement.

Sl.No	Particulars	Qty	Amount
	Memento& Boquet	·	
1	Memento for best teacher	1	1500
2	Boquet	1	740
	Cash Prizes		
3	Cash Prizes for Teaching Staff	6	3000
	Refreshments		
4	Special Lunch	120	12000
5	Tea& Samosa	65*15	975
	Miscellaneous		
6	Banner	2	500
7	Invitation	3	200
8	Transportation(Fuel)		600
	Total		19,845

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### SCIENT INSTITUTE OF TECHNOLOGY

Ibrahimpatnam, R.R Dist 501506 (NAAC Accredited, Approved by AICTE & Affiliated to JNTUH)

### **CIRCULAR**

Date: 13.09.2018.

#### **ENGINEER'S DAY CIRCULAR**

The Engineer's Day celebration is to be held on 15.09.2018, Principal -Dr.B.Sridhar Reddy, will address the gathering .Formal function will be held in seminar hall from 10:30 am in this connection a biography of Sir .Mokshagundem Vishweshwaraya will be played from 1:30 pm to 3:00 pm in the Seminar Hall and all are required to attend without fail.

Also two events are planned for faculty as below.

S.No	Event	nt Time		Co-Ordinators
1	Technical Quiz	9:30 a.m - 10:30 a.m	Seminar Hall	Mr.G .Deva Kumar H&S Mrs.R. Divya EEE
2	Group Discussion	11:30 a.m -12:20 p.m	Seminar Hall	Mrs.S.Jyothi H&S Mr.S. Shekar PD-H&S

Interested faculty members can Registar with the above event coordinators.

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Ibrahimpatnam, R.R Dist 501506 (NAAC Accredited, Approved by AICTE & Affiliated to JNTUH)

Date: 15.09.2018.

# Engineer's Day Celebration (15.09.2018) Expenditure Statement.

S.No	Particular	Qty	Amount
	Cash Prizes	1	
1	Cash Prizes for Teaching Staff	2*1000	2000
2	Cash Prizes for Student	10*500	5000
	Refreshments		
3	Spl Lunch	60*100	6000
4	Tea &Snacks	65*20	1300
	Miscellaneous		
5	Banner	2	1000
6	Stage Decoration	-	2000
7	Invitation	20	322
8	Water Bottles	20	200
9	Colour Print	156	757
	Tot	al	18,579

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# BCIENT

### SCIENT INSTITUTE OF TECHNOLOGY

Ibrahimpatnam, R.R Dist 501506 (NAAC Accredited, Approved by AICTE & Affiliated to JNTUH)

Date: 07.01.2019.

#### **RANGOLI CELEBRATIONS**

This is to inform that we are celebrating Rangoli on 08.01.2019 from 1.30 p.m. onwards in College premises. Honorable Smt. K.Naga Laxmi, Member of Governing body, Scient Institute of Technology. will be the Chief guest for the day. Hence, all the HoDs, Teaching staff and Non-Teaching staff members are required to decorate Rangoli & celebrate the above programme.

Classes will be suspended from 12:30 p.m.in view of the celebration.

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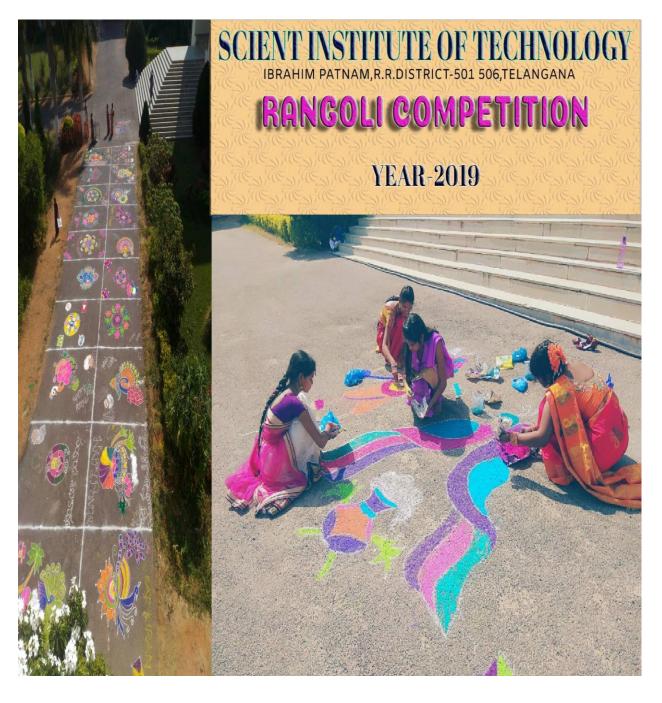
#### RANGOLI CELEBRATION INVITATION CARD





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# **RANGOLI CELEBRATION PHOTOS**



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### SCIENT INSTITUTE OF TECHNOLOGY

Ibrahimpatnam, R.R Dist 501506 (NAAC Accredited, Approved by AICTE & Affiliated to JNTUH)

# **CIRCULAR**

Date: 08.01.2019.

#### COMMITTEE MEMBERS FOR RANGOLI CELEBRATION

This is to inform that the following members are nominated as the committee members by the Principal for the smooth functioning of the Rangoli celebration on 08/01/2019.

Sno	Responsibility / Committee	Name of the staff
1	Convenor	Mrs.K.Deepthi-CSE
1	Convenor	Mrs.A.Jhansi Rani-ECE
2	Co-Ordinators	Mrs.R. Divya -EEE
2	Co-Ordinators	Mrs.S.Nagajyothi-CSE
3	B .:	Mrs.S. Reddy Asha -H&S
3	Reception	Mrs.G.Priyanka- ECE
		Mrs.B.Ramya Sree- CSE
	Invitation	Mrs.V.Mounika -ECE
4		Mrs.S.Jyothi -H&S
5	Photography & Videography	Mr.V.Vinod -H&S
3		Mr.S. Shaker- PD
6	Prize Distribution	Dr.B.Sridhar Reddy-Principal
O	Prize Distribution	Dr. V. Venkat Reddy- HOD, H&S
		Mr.M. Narendar -CSE
		Mr.B. Srinivas -EEE
		Dr. Chundi Prasad –MBA, HOD
7	Refreshment	Mrs.M.Swetha -CSE
,	Refresillient	Mrs.R.Thanuja -EEE
		Mrs.G. Swarna Latha - ECE
		Mrs.V. Sabitha -H&S

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Ibrahimpatnam, R.R Dist 501506 (NAAC Accredited, Approved by AICTE & Affiliated to JNTUH)

Date: 08.01.2019.

### RANGOLI CELEBRATION EXPENDITURE STATEMENT

Rangoli (08.01.2019) Expenditure Statement.

Sl.No	<b>Particulars</b>	Qty	Amount
	Memento& Boquet		
1	Memento for Best Rangoli	1	1000
2	Colours	-	1150
	Cash Prizes		·
3	Cash Prizes for Teaching Staff	2*500	1000
	Refreshments		
4	Special Lunch	50	6000
5	Tea& Samosa	65	667
	Miscellaneous		
6	Banner	2	500
7	Invitation card	3	400
8	Transportation(Fuel)		770
	Total		11,487

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## **CIRCULAR**

Date: 07.03.2019.

#### WOMEN'S DAY CELEBRATIONS

This is to inform that we are celebrating Women's Day on 8.03.2019 from 1.30 p.m. onwards in T-Block Seminar Hall. Honorable .Smt. K..Naga Laxmi, Member of Governing body, Scient Institute of Technology will be the Chief guest for today's programme Hence, all the HoDs, Teaching staff and Non-Teaching n staff members are required to attend the above programme.

Classes will be suspended from 12:30 p.m.in view of the celebration.

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### **WOMEN'S DAY CELEBRATIONS INVITATION CARD**





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# **WOMEN'S DAY CELEBRATIONS PHOTOS**





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## **CIRCULAR**

Date: 07.03.2019.

#### COMMITTEE MEMBERS FOR WOMEN'S DAY CELEBRATION

This is to inform that the following members are nominated as the committee members by the Principal for the smooth functioning of the Women's day on 08/03/2019.

S.NO	Committee	Committee members
1	Convenor	Mrs.A.Jhansi Rani-ECE-HOD
		Mrs.K.Deepthi-CSE
2	Coordinators	Mrs.R. Divya -EEE
4		Mrs.V. Mounika -ECE
		Mrs.S.Nagajyothi-CSE
		7. G.D. 11 11 770 G
3	Reception	Mrs .S. Reddy Asha -H&S
3		Mrs.B.Ramya Sree- CSE
4	Invitation	Mrs.G.Priyanka- ECE
7		Mrs.S.Jyothi -H&S
5	Photography & Videography, Audio	Mr.B.Rajesh -CSE
3		Mr.V.Vinod -H&S
		Mr.S. Shekar- PD-H&S
6	Prize Distibution	Dr.G.Anil Kumar-Principal
0		Dr. V. Venkat Reddy- HOD, H&S
		Mr.M. Narendar -CSE
		Mr.B. Srinivas -EEE
		Dr. Prasad chundi –MBA, HOD
7	Refreshment	Mrs.M.Swetha -CSE
/		Mrs.R.Thanuja -EEE
		Mrs.G. Swarna Latha - ECE

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Date: 08.03.2019.

#### WOMEN'S DAY EXPENDITURE STATEMENT

Women's Day (08.03.2019) Expenditure Statement.

Sl.No	Particulars	Qty	Amount			
	Memento& Boquet					
1	Memento for the Empower of Women	2	2000			
2	Boquet	1	728			
	Cash Prizes					
3	Cash Prizes for Teaching Staff	4*500	2000			
	Refreshments					
4	Special Lunch	65*150	9750			
5	Tea& Samosa	65*10	650			
	Miscellaneous					
6	Banner	2	700			
7	Invitation	3	200			
8	8 Transportation(Fuel)		500			
	Total 16,528					

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#### FACULTY MATERNITY LEAVE APPLICATION

#### **LEAVE APPLICATION**

(M.Manasa-CSE)

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#### **R&D INCENTIVE FOR PAPER PUBLICATIONS: 2019-20**

An employee research& Development incentive is provided to encourage employee performance and stimulate productivity. Although incentives can be physical objects of value or material goods, there are also many instances in which the incentives being presented are actions or insubstantial rewards.

Few samples of publications with incentives are provided for reference.

S no	Title of paper	Name of the author/s	Departme nt of the teacher	Name of Journal	Year of public ation	ISSN number	Amount
1	An Integrated Environment For Real Time Embedded Systems	Mr.B.Bhagavati Rao	ECE	Journal of Interdisciplinary cycle research	Jan-20	0022- 1945	5000
2	An Illustration On Numerical Methods In Fractional Calculus	Mrs.V.Sabitha	H&S	The International Journal of Analytical and Experimental Modal Analysis	Feb-20	0886- 9367	5000
3	Survey On Machine Learning Models in Sentiment analysis	Dr.G.Anil Kumar	CSE	Journal of Information and computational Science	Feb-20	1548- 7741	5000
4	Fractal Antenna Design For Wireless Communications	Ms. G.Priyanka	ECE	The International Journal of Analytical and Experimental Modal Analysis	Mar- 20	0886- 9367	5000
5	Energy Efficient Inverters For High Power Driv es	Ms. Ramisetti Thanuja	EEE	Journal of Interdisciplinary Cycle Research	Mar- 20	0022- 1945	5000
6	A Survey On Machine Learning Models For Data Interpretation	Mr.M.Narendha	CSE	Journal of Information and computational Science	Mar- 20	1548- 7741	5000
7	An Efficient Approximation Scheme In Fluid Dynamics	Mr.Palle Shankar	H&S	Journal of Interdisciplinary cycle research	Jun-20	0022- 1945	5000
8	Role of Data Minig in Malware Detection	Mr.Shaik Mohammed Shafiulla	CSE	Journal of Information and computational Science	Jul-20	1548- 7741	5000

9	Implementation of adders using pass transistor logic	Mr. K.Saidulu	ECE	Journal of Interdisciplinary cycle research	Sep-19	0022- 1945	5000
10	An Efficient Design Of A High Sensitivity Low Cost Sensor	Mr.Bairoju Sreenivas	EEE	The International Journal of Analytical and Experimental Modal Analysis	Sep-19	0886- 9367	5000
11	Application Of Artificial Intelligence In Education	Mr. Korra Srinivas	CSE	The International Journal of Analytical and Experimental Modal Analysis	Oct-19	0886- 9367	5000
12	An Efficient Technique To Enhance ThePerformance Of The Low Power VLSI Design	Mrs A.Jhansi Rani	ECE	The International Journal of Analytical and Experimental Modal Analysis	Dec-19	0886- 9367	5000
	J	1	1	1	I	TOTAL	60,000

Further information is provided in given link : View Document







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### **TEACHER'S DAY CELEBRATIONS**

Date: 04.09.2019.

## **CIRCULAR**

This is to inform that we are celebrating Teachers' Day on 5.09.2019 from 1.00 p.m. onwards in Seminar Hall. Honorable Secretary .Dr.K.C. SHEKAR REDDY will be the chief guest for the day.

The HODs, Teaching staff, Non-Teaching staff members are required to attend the above programme.

Classes will be suspended from 12:30 p.m.in view of the celebration.

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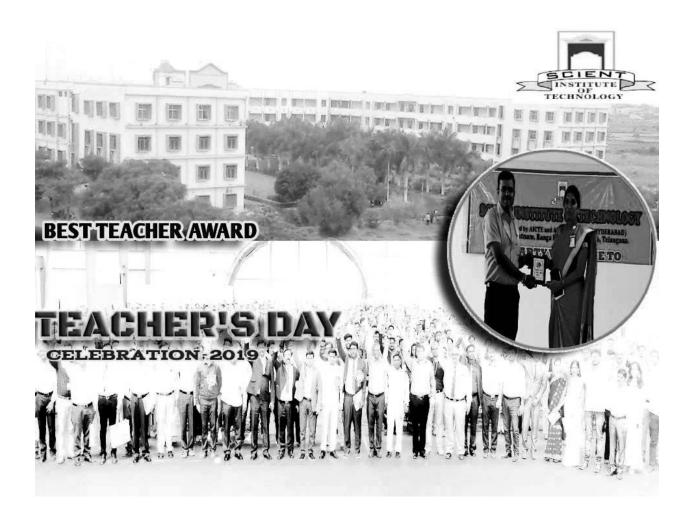
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(Affiliated to JNTU-Hyderabad & Approved by AICTE, New Delhi & Govt of Telangana)





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Ibrahimpatnam, R.R Dist 501506 (NAAC Accredited, Approved by AICTE & Affiliated to JNTUH)

#### **COMMITTEE MEMBERS FOR TEACHERS' DAY CELEBRATION**

Date: 04.09.2019.

#### **CIRCULAR**

This is to inform that the following members are nominated as the committee members by the Principal for the smooth functioning of the event on 05/9/2019.

Sno	Responsibilities/Committee	Name of the staff
1	Convenor	Dr. V. Venkat Reddy- HOD, H&S Mr. M. Narendar-HOD, CSE Mr. B. Srinivas –HOD, EEE
2	Coordinators	Dr. Chundi Prasad –HOD,MBA Mrs. A. Jhansi Rani-HOD, ECE
3	Reception	Mr. P. Shankar -H&S Mr. K. Sudhakar- ECE
4	Certificates & Momento	Mrs. K. Sony Glory -H&S Mrs. R. Divya -EEE
5	Invitation	Mrs. V. Sabitha -H&S Mrs. S.Jyothi -H&S
6	Audio set up	Mr. B. Rajesh -CSE Mr. G. Deva Kumar- H&S
7	Photography & Videography	Mr.V.Vinod -H&S Mr.S. Shekar- PD-H&S
8	Prize Distribution	Mrs.V. Mounika -ECE Mr.Md.Shafiulla -CSE
9	Refreshment	Mrs.K.Deepthi -CSE Mr.G.Chandra -EEE Mrs.G. Swarna Latha - ECE Mr.Md.Moinuddin- H&S

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Date: 05.09.2019.

### TEACHER'S DAY EXPENDITURE STATEMENT

Teachers' Day (05.09.2019) Expenditure Statement

Sl.No	Particulars	Qty	Amount
	Memento& Boquet		
1	Memento for best teacher	1	2000
2	Boquet	1	840
	Cash Prizes		
3	Cash Prizes for Teaching Staff	6	6000
	Refreshments		
4	Special Lunch	120	12000
5	Tea& Samosa	300	514
	Miscellaneous		
6	Banner	2	500
7	Invitation	3	200
8	Transportation(Fuel)		600
	Total		22,654

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#### **ENGINEER'S DAY CIRCULAR**

Date: 13.09.2019.

#### **CIRCULAR**

The Engineer's Day celebration is to be held on 15.09.2019, Dr.G. Anil Kumar, will address the gathering .Formal function will be held in seminar hall from 10:30 am in this connection a biography of Sir .Mokshagundem Vishweshwaraya will be played from 1:30 pm to 3:00 pm in the Seminar Hall and all are required to attend without fail.

Also two events are planned for faculty as below.

S.No	Event	Time	Venue	Co-Ordinators
1	Technical Quiz	9:30 a.m - 10:30 a.m	Seminar Hall	Mr.G .Deva Kumar H&S Mrs.R. Divya EEE
2	Group Discussion	11:30 a.m -12:20 p.m	Seminar Hall	Mrs.S.Jyothi H&S Mr.S. Shekar PD-H&S

Interested faculty members can register with the above event coordinators.

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#### **Engineer's Day Celebration (15.09.2019)**

### **Expenditure Statement.**

S.No	Particular	Qty	Amount
	Cash Prizes		
1	Cash Prizes for Teaching Staff	6*1000	6000
2	Cash Prizes for Student	12*500	6000
	Refreshments		
3	Spl Lunch	65*100	6500
4	Tea &Snacks	65*20	1300
	Miscellaneous	<u>,                                      </u>	
5	Banner	2	1000
6	Stage Decoration	-	2000
7	Invitation	20	322
8	Water Bottles	20	200
9	Colour Print	156	1500
	Tot	al	24,822



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### **BATHUKAMMA CELEBRATIONS**

Date: 09.10.2019.

## **CIRCULAR**

This is to inform that we are celebrating Bathukamma on 10.10.2019 from 1.30 p.m. onwards in College premises.

Honorable Smt. K.Naga Laxmi, Member of Governing body, Scient Institute of Technology, will be the Chief guest for the day. Hence, all the HoDs, Teaching staff and Non-Teaching staff members are required to decorate Bathukamma & celebrate the above programme.

Classes will be suspended from 12:30 p.m.in view of the celebration.

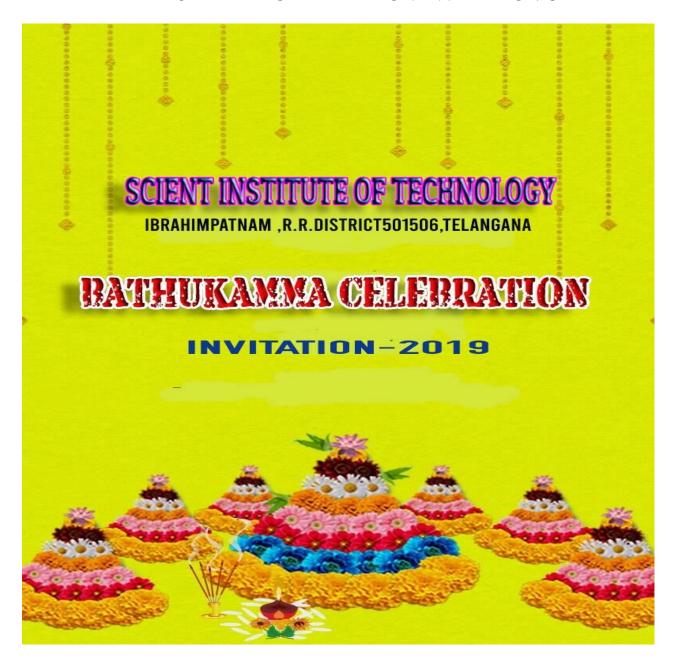
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#### BATHUKAMMA CELEBRATION INVITATION CARD





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## **BATHUKAMMA CELEBRATION PHOTOS**



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COMMITTEE MEMBERS FOR BATHUKAMMA CELEBRATION

Date: 09.10.2019.

#### **CIRCULAR**

This is to inform that the following members are nominated as the committee members by the Principal for the smooth functioning of the Bathukamma celebration on 10/10/2019.

Sno	Responsibility / Committee	Name of the staff
1	Convenor	Mrs.K.Deepthi-CSE Mrs.A.Jhansi Rani-ECE
2	Co-Ordinators	Mrs.R. Divya -EEE Mrs.S.Nagajyothi-CSE
3	Reception	Mrs.S. Reddy Asha -H&S Mrs.G.Priyanka- ECE Mrs.B.Ramya Sree- CSE
4	Invitation	Mrs.V.Mounika -ECE Mrs.S.Jyothi -H&S
5	Photography & Videography	Mr.V.Vinod -H&S Mr.S. Shaker- PD
6	Prize Distribution	Dr.G.Anil Kumar-Principal Dr. V. Venkat Reddy- HOD, H&S Mr.M. Narendar -CSE Mr.B. Srinivas -EEE
7	Refreshment	Dr. Chundi Prasad –MBA, HOD  Mrs.M.Swetha -CSE  Mrs.R.Thanuja -EEE  Mrs.G. Swarna Latha - ECE  Mrs.V. Sabitha -H&S

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Date: 10.10.2019.

### BATHUKAMMA CELEBRATION EXPENDITURE STATEMENT

Bathukamma (10.10.2019) Expenditure Statement

Sl.No	Particulars	Qty	Amount
	Memento& Boquet		
1	Memento for Big Bathukamma	1	1500
	preparation		
2	Flowers	-	1850
	Cash Prizes		
3	Cash Prizes for Teaching Staff	6*500	3000
	Refreshments		
4	Special Lunch	65	9750
5	Tea& Samosa	65	668
	Miscellaneous		
6	Banner	2	2000
7	Invitation card	3	300
8	Transportation(Fuel)		700
	Total		19,768/-

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#### **WOMEN'S DAY CELEBRATIONS**

Date: 07.03.2020.

## **CIRCULAR**

This is to inform that we are celebrating Women's Day on 8.03.2020 from 1.30 p.m. onwards in T-Block Seminar Hall.

Honorable .Smt. K..Naga Laxmi, Member of Governing body, Scient Institute of Technology will be the Chief guest for today's programme. Hence, all the HoDs, Teaching staff and Non-Teaching n staff members are required to attend the above programme.

Classes will be suspended from 12:30 p.m.in view of the celebration.

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#### WOMEN'S DAY CELEBRATIONS INVITATION CARD







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# **WOMEN'S DAY CELEBRATIONS PHOTOS**



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Ibrahimpatnam, R.R Dist 501506 (NAAC Accredited, Approved by AICTE & Affiliated to JNTUH)

#### COMMITTEE MEMBERS FOR WOMEN'S DAY CELEBRATION

Date: 07.03.2020.

#### **CIRCULAR**

This is to inform that the following members are nominated as the committee members by the Principal for the smooth functioning of the Women's day on 08/03/2020.

S.NO	Committee	Committee members	
1	Convenor	Mrs.A.Jhansi Rani-ECE-HOD	
1		Mrs.K.Deepthi-CSE	
2	Coordinators	Mrs.R. Divya -EEE	
		Mrs.V. Mounika -ECE	
		Mrs.S.Nagajyothi-CSE	
	Reception	Mrs .S. Reddy Asha -H&S	
3	песерион	Mrs.B.Ramya Sree- CSE	
4	Invitation	Mrs.G.Priyanka- ECE	
4		Mrs.S.Jyothi -H&S	
5	Photography & Videography, Audio	Mr.B.Rajesh -CSE	
3	810	Mr.V.Vinod -H&S	
		Mr.S. Shekar- PD-H&S	
6	Prize Distibution	Dr.G.Anil Kumar-Principal	
U		Dr. V. Venkat Reddy- HOD, H&S	
		Mr.M. Narendar -CSE	
		Mr.B. Srinivas -EEE	
		Dr. Prasad chundi –MBA, HOD	
7	Refreshment	Mrs.M.Swetha -CSE	
,		Mrs.R.Thanuja -EEE	
		Mrs.G. Swarna Latha - ECE	

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Date: 08.03.2020

### WOMEN'S DAY EXPENDITURE STATEMENT

Women's Day (08.03.2020) Expenditure Statement

Sl.No	Particulars	Qty	Amount
	Memento & Boquet		
1	Memento for the Chief Guest	1	1500
2	Boquet	1	840
	Cash Prizes		·
3	Cash Prizes for Teaching Staff	6*500	3000
	Refreshments		
4	Special Lunch	65*150	9750
5	Tea& Samosa	65*10	650
	Miscellaneous		
6	Banner	2	1000
7	Invitation	3	200
8	Transportation(Fuel)		500
	Total		18,455

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# Ibrahimpatnam, R.R Dist 501506 (NAAC Accredited, Approved by AICTE & Affiliated to JNTUH) FACULTY MATERNITY LEAVE APPLICATION

#### **LEAVE APPLICATION**

Date: 30/10/2019.

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	n۰

Mrs. S.Jyothi, Assistant professor- H&S,

Scient Institute of Technology,

Ibrahimpatnam.

To

The Principal,

Scient Institute of Technology,

Ibrahimpatnam.

Respected sir,

Subject: Request to grant 3 months Early Maternity Leave-reg.

I am S. Jyothi working as an Assistant Professor of Chemistry -H&S in your esteemed college

As my family doctor advised me to have rest before joining to the maternity hospital for delivery. So, I would like to apply leave for three months from the month of November -2019 and I assure you that I will rejoin my duties from the month of February -2020.

I request you to consider my issue and approve the Maternity Leave for which I will be thankful to you.

Thanking you.

Yours sincerely.

(S. Jyothi-H&S)



PRINCIPAL Scient Institute of Technology (brahimpatnam, R. R. Dt.-501 50



Ibrahimpatnam, R.R Dist 501506 (NAAC Accredited, Approved by AICTE & Affiliated to JNTUH)

## NON-TEACHING LEAVE APPLICATION

SCIENT INSTITUTE OF TECHNOLOGY

Ibrahimpatnam, R.R. Dist-501 506.

LEAVE APPLICATION

Name: Ł. SHEŁHAR

Department: Hf(

No. of days of Leave: & day

Designation: physical Director

Nature of Leave : CL/CCL/OD/ML/LOP

(Tick anyone)

Period of Leave 04 - 03 - 2020 to 04 - 03 - 2020

Reason: Cousin expired

Contact phone no : (1) 99 of 3 | 247)

Recommendation: Approved/ Not Approved

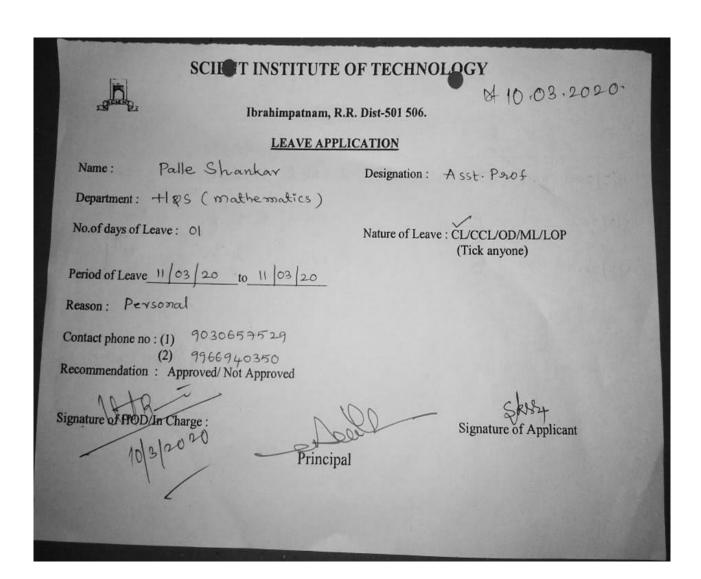
Signature of HOD/In Charge:

Principal



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#### **FACULTY LEAVE APPLICATION**



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#### **R&D INCENTIVE FOR PAPER PUBLICATIONS: 2020-21**

An employee research& Development incentive is provided to encourage employee performance and stimulate productivity. Although incentives can be physical objects of value or material goods, there are also many instances in which the incentives being presented are actions or insubstantial rewards.

Few samples of publications with incentives are provided for reference.

Sn o.	Title of paper	Name of the author/s	Department	Name of Journal	Year of publica tion	ISSN numbe r	Amou nt
1	Hand Trackingand Detection Using Python And Opencv	Dr.G.Anil Kumar	CSE	Design Engineering	Jan-21	4425- 4431	5000
2	Recognition And Identification Of Forest Firing With Convolution Neural Networks	Dr.G.Anil Kumar	CSE	International Journal of Aquatic Science	Feb-21	2008- 8019	5000
3	Machine Learning Framework For Option Pricing In Finance	K.Deepthi	CSE	Journal Of Engineering Sciences	Feb-21	0377- 9254	5000
4	Machine Learning Framework For Option Pricing In Finance	SHYAMALA NAGAJYOTHI	CSE	Journal Of Engineering Sciences	Feb-21	0377- 9254	5000
5	Machine Learning Framework For Option Pricing In Finance	Kaleru Anoosha	CSE	Journal Of Engineering Sciences	Feb-21	0377- 9254	5000
6	Analysis Of English Literature In Efl Classroom	Dr.V.Venkat Reddy	H&S	Journal of Interdisciplinary Cycle Research	Mar-21	0022- 1945	5000
7	Analysis Of English Literature In Efl Classroom	K.Sony Glory	H&S	Journal of Interdisciplinary Cycle Research	Mar-21	0022- 1945	5000
8	An Enhanced Scheme For Cloud Assisted Ehealth Systems	P.Saikrupa , M.Manasa	CSE	The International journal of analytical and experimental modal analysis	Apr-21	0886- 9367	5000
9	An Efficient Facial Recognition System In Online Social Networks	M.G.Radhika, S.Md.Shafiulla	CSE	The International journal of analytical and experimental modal analysis	May-21	0886- 9367	5000
10	Detection Of Social Media Mental Disorders Using Social Media Mining	M.Naresh, K.Deepthi	CSE	The International journal of analytical and experimental modal analysis	Jun-21	0886- 9367	5000
11	Machine Learning Techniques To Predict Emergency Department Admissions Using Data Mining	B. Venkatesh, V. Gopinath	CSE	The International journal of analytical and experimental modal analysis	Jun-21	0886- 9367	5000

12	Implementation Of Domain Specific Search Engine Using Machine Learning Technique	Aakanti Harshavardhan , K.Deepthi	CSE	The International journal of analytical and experimental modal analysis	Jun-21	0886- 9367	5000
13	An Enhanced Design For Restaurant Billing System Based On Rest Api	D.R.Nandini, R.Deepthi , Sk.Humera Noushin, S.Md.Shafiulla	CSE	The International journal of analytical and experimental modal analysis	Jun-21	0886- 9367	5000
14	Application Of Artificial Intelligence Related Technologies In Healthcare Industry	Shyamala Nagajyothi	CSE	Journal of Interdisciplinary Cycle Research	Dec-21	0022- 1945	5000
15	Application Of Artificial Intelligence Related Technologies In Healthcare Industry	G.Mahender	CSE	Journal of Interdisciplinary Cycle Research	Dec-21	0022- 1945	

Further information is provided in given link : <u>View Document</u>



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Ibrahimpatnam, R.R Dist 501506 (NAAC Accredited, Approved by AICTE & Affiliated to JNTUH)

Academic year: 2020-21

#### Salary Advance policy:

Scient Institute of Technology provides a facility of Salary Advance policy & sanctions special casual leaves for its employees that are on its payrolls. Considering the emergency conditions of the employee — the organization caters specific amount accordingly and further have no disciplinary actions against them.

Date: 28-01-2021 To The Principal Scient Institute of Technology Ibrahimpatham Respected sir,... Subject: Request to sanction the advance of Rs : 10,0004regarding. I Md.Moinuddin, working as Assistant Professor - Mechanical in the department of Humanities & Sciences .I would like to request you to sanction the amount of Rs.10,000/- because my wife Muzabsen Unissa is going to maternity hospital I request you to please grant me necessary amount and do needful. Thanking Yours faithfully Md Moinudain Assistant Professor-Mech (H&S).

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The Principal

Scient Institute of Technology

lbrahimpatnam.

Respected sir...

Subject: Request to sanction the advance of Rs : 8000/- regarding.

I M.Manasa, working as Assistant Professor in the department of CSE. If would like to request you to sanction the amount of Rs.8000/- in advance due to excess expenses of my sister's marriage.

I request you to grant me necessary help,

Thanking

Yours sincerely

M.Manasa

Assistant Professor(CSE

- Statuse

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#### Advanced salary/ Loan for festivals:

To

The Principal

Scient Institute of Technology

Ibrahimpatnam

Date: 17/08/2020

Respected sir ...

Subject; Request to approve the advance of Rs:7,000/- regarding.

I Mr. R. SriRamulu, working as Assistant Professor in the department of - Electronics and Communication Engineering.

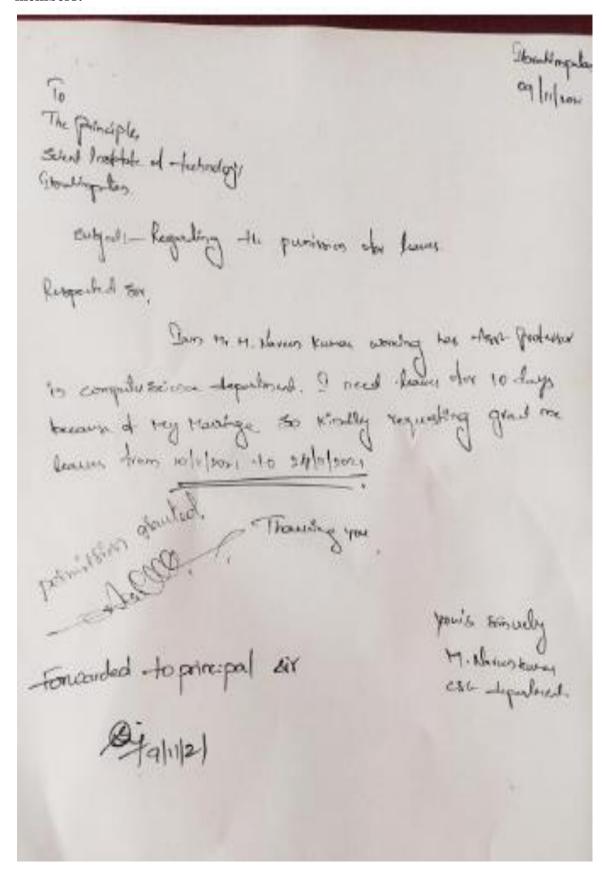
I would like to apply for you to permit the amount of Rs. 7, 000/- because of Ganesh festival & I need to provide necessities for my family to celebrate the festival.

Thanking

Assistant Professor-ECE

DE0000

PRINCIPAL Scient Institute of Technology (brahimpatnam, R. R. Dt. -501 St.  Special Casual leave /advance payments for Marriage of employees & their family members:





C SHOUGHEST

With best compliments from Near & Dear.



DE00000

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#### Staff leave forms on medical emergency





PRINCIPAL Scient Institute of Technology (brahimpatnam, R. R. Dt. -501 50

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## BCIENT

## SCIENT INSTITUTE OF TECHNOLOGY

Ibrahimpatnam, R.R Dist 501506 (NAAC Accredited, Approved by AICTE & Affiliated to JNTUH)

## **TEACHER'S DAY CELEBRATIONS**

## **CIRCULAR**

Date: 02.09.2020

This is to inform that we are celebrating Teachers' Day on 5.09.2020 from 1.00 p.m. onwards in Seminar Hall. Honorable Secretary .Dr.K.C. SHEKAR REDDY will be the chief guest for the day.

The HODs, Teaching staff, Non-Teaching staff members are required to attend the above programme.

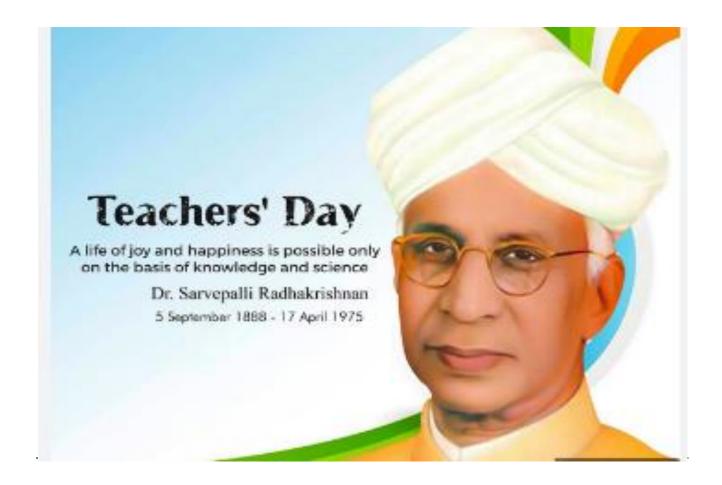
Classes will be suspended from 12:30 p.m.in view of the celebration.

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Ibrahimpatnam, R.R Dist 501506 (NAAC Accredited, Approved by AICTE & Affiliated to JNTUH)

#### **COMMITTEE MEMBERS FOR TEACHERS' DAY CELEBRATION**

Date: 02.09.2020.

#### **CIRCULAR**

This is to inform that the following members are nominated as the committee members by the Principal for the smooth functioning of the event on 05/9/2020.

Sno	Responsibilities/Committee	Name of the staff
1	Convenor	Dr. V. Venkat Reddy- HOD, H&S Mr. M. Narendar-HOD, CSE Mr. B. Srinivas –HOD, EEE
2	Coordinators	Dr. Chundi Prasad –HOD,MBA Mrs. A. Jhansi Rani-HOD, ECE
3	Reception	Mr. P. Shankar -H&S Mr. K. Sudhakar- ECE
4	Certificates & Momento	Mrs. K. Sony Glory -H&S Mrs. R. Divya -EEE
5	Invitation	Mrs. V. Sabitha -H&S Mrs. S.Jyothi -H&S
6	Audio set up	Mr. B. Rajesh -CSE Mr. G. Deva Kumar- H&S
7	Photography & Videography	Mr.V.Vinod -H&S Mr.S. Shekar- PD-H&S
8	Prize Distribution	Mrs.V. Mounika -ECE Mr.Md.Shafiulla -CSE
9	Refreshment	Mrs.K.Deepthi -CSE Mr.G.Chandra -EEE Mrs.G. Swarna Latha - ECE Mr.Md.Moinuddin- H&S

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Date: 05.09.2020.

## TEACHER'S DAY EXPENDITURE STATEMENT

Teachers' Day (05.09.2020) Expenditure Statement

Sl.No	Particulars	Qty	Amount
	Memento & Boquet		
1	Memento for best teacher	1	1000
2	Boquets	2	650
	Cash Prizes		
3	Cash Prizes for Teaching Staff	5	5000
	Refreshments		
4	Special Lunch	125	12400
5	Tea& Samosa	200	515
	Miscellaneous		
6	Banner	2	500
7	Invitation	3	200
8	Transportation(Fuel)		600
	Total		20865/-

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#### **ENGINEER'S DAY CIRCULAR**

Date: 13.09.2020.

#### **CIRCULAR**

The Engineer's Day celebration is to be held on 15.09.2020, Dr.G. Anil Kumar, will address the gathering .Formal function will be held in seminar hall from 10:30 am in this connection a biography of Sir Mokshagundem Vishweshwaraya will be played from 1:30 pm to 3:00 pm in the Seminar Hall and all are required to attend without fail.

Also two events are planned for faculty as below.

S.No	Event	Time	Venue	Co –Ordinators
1	Technical Quiz	9:30 a.m - 10:30 a.m	Seminar Hall	Mrs.SHYAMALA NAGAJYOTHI -CSE Mrs.
				Mr.V NAGA RAJU -EEE
2	Group Discussion	11:30 a.m -12:30 p.m	Seminar Hall	Dr.V.Venkat Reddy- H&S Mrs.K.Sony Glory- H&S

Interested faculty members can Register with the above event coordinators.

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### Engineer's Day Celebration (15.09.2020)

## **Expenditure Statement.**

S.No	Particular	Qty	Amount
	Cash Prizes	1	
1	Cash Prizes for Teaching Staff	4*1000	4000
2	Cash Prizes for Student	8*500	4000
	Refreshments	<b> </b>	
3	Spl Lunch	45*100	4500
4	Tea &Snacks	55*20	1100
	Miscellaneous	<u>,</u>	
5	Banner	2	800
6	Stage Decoration	-	1800
7	Invitation	15	548
8	Water Bottles	25	250
9	Colour Print	148	1480
	Total	al	17,478/-

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## SCIENT INSTITUTE OF TECHNOLOGY

Ibrahimpatnam, R.R Dist 501506 (NAAC Accredited, Approved by AICTE & Affiliated to JNTUH)

## **BATHUKAMMA CELEBRATIONS**

Date: 15.10.2020.

## **CIRCULAR**

This is to inform that we are celebrating Bathukamma & Traditional day on 17.10.2020 from 1.30 p.m. onwards in College premises.

Honorable Smt. K.Naga Laxmi, Member of Governing body, Scient Institute of Technology, will be the Chief guest for the day. Hence, all the HoDs, Teaching staff and Non-Teaching staff members are required to decorate Bathukamma & traditional dress competition are held in the above programme

Classes will be suspended from 12:30 p.m.in view of the celebration

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### BATHUKAMMA CELEBRATION INVITATION CARD







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## **BATHUKAMMA CELEBRATION PHOTOS**









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#### COMMITTEE MEMBERS FOR BATHUKAMMA CELEBRATION

Date: 15.10.2020.

#### **CIRCULAR**

This is to inform that the following members are nominated as the committee members by the Principal for the smooth functioning of the Bathukamma & Traditional day celebration on 17/10/2020.

Sno	Responsibility / Committee	Name of the staff
1	Convenor	Mrs.K.Deepthi-CSE
1		Mrs.G.Swarnalatha-ECE
2	Co-Ordinators	Mrs.R. Divya -EEE
4	Co-Ordinators	Mrs.S.Nagajyothi-CSE
3	December	Mrs.S. Jyothi -H&S
3	Reception	Mrs.G.Priyanka- ECE
		Mrs.B.Ramya Sree- CSE
	T., -24 - 42	Mrs.B.Chaitanya -ECE
4	Invitation	Mrs.A.Vani -H&S
5	Photography & Videography	Mr.V.Vinod -H&S
_	D : D: ( ) ()	Dr.G.Anil Kumar-Principal
6	Prize Distribution	Dr. V. Venkat Reddy- HOD, H&S
		Mr.Smd.Shafiulla -CSE
		Dr. Y.V.Balaramakrishna-EEE
		Dr. Chundi Prasad –MBA, HOD
_	D.C. I.	Mrs.M.Swetha -CSE
7	Refreshment	Mrs.R.Thanuja -EEE
		Mrs.G. Swarna Latha - ECE
		Mrs.V. Sabitha -H&S

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Ibrahimpatnam, R.R Dist 501506 (NAAC Accredited, Approved by AICTE & Affiliated to JNTUH)

Date: 16.10.2020.

## BATHUKAMMA CELEBRATION EXPENDITURE STATEMENT

Bathukamma (17.10.2020) Expenditure Statement

Sl.No	Particulars	Qty	Amount
	Memento & Boquet		
1	Memento for Big Bathukamma	1	2000
	preparation		
2	Flowers	-	1950
	Cash Prizes		
3	Cash Prizes for Teaching Staff	5*500	2500
	Refreshments		
4	Special Lunch	65	9750
5	Tea& Samosa	65	668
	Miscellaneous		
6	Banner	2	2000
7	Invitation card	3	450
8	Transportation(Fuel)		700
	·		
	Total		20,018/-

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## SCIENT INSTITUTE OF TECHNOLOGY

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## **WOMEN'S DAY CELEBRATIONS**

Date: 06.03.2021.

## **CIRCULAR**

This is to inform that we are celebrating Women's Day on 8.03.2021, Monday from 1.30 p.m. onwards in T-Block Seminar Hall.

Honorable .Smt. K..Naga Laxmi, Member of Governing body, Scient Institute of Technology will be the Chief guest for today's programme. Hence, all the HoDs, Teaching staff and Non-Teaching n staff members are required to attend the above programme.

Classes will be suspended from 12:30 p.m.in view of the celebration.

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## **WOMEN'S DAY CELEBRATIONS INVITATION CARD**





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## **WOMEN'S DAY CELEBRATIONS PHOTOS**





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#### COMMITTEE MEMBERS FOR WOMEN'S DAY CELEBRATION

Date: 06.03.2021.

#### **CIRCULAR**

This is to inform that the following members are nominated as the committee members by the Principal for the smooth functioning of the Women's day on 08/03/2021.

S.NO	Committee	Committee members	
1	Convenor	Mrs.A.Jhansi Rani-ECE-HOD	
		Mrs.K.Deepthi-CSE	
2	Coordinators	Mrs.R. Divya -EEE	
_		Mrs.B.Chaitanya -ECE	
		Mrs.S.Nagajyothi-CSE	
	Reception	Mrs .S. Reddy Asha -H&S	
3	песерион	Mrs.B.Ramya Sree- CSE	
4	Invitation	Mrs.G.Priyanka- ECE	
4		Mrs.S.Jyothi -H&S	
5	Photography & Videography, Audio	Mr.B.Rajesh -CSE	
5	ggggggggg	Mr.V.Vinod -H&S	
		Mr.S. Shekar- PD-H&S	
6	Prize Distibution	Dr.G.Anil Kumar-Principal	
0		Dr. V. Venkat Reddy- HOD, H&S	
		Mr.Shafiullah -CSE	
		Mr.B. Srinivas -EEE	
		Dr. Prasad chundi –MBA, HOD	
7	Refreshment	Mrs.M.Swetha -CSE	
/		Mrs.R.Thanuja -EEE	
		Mrs.G. Swarna Latha - ECE	

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Ibrahimpatnam, R.R Dist 501506 (NAAC Accredited, Approved by AICTE & Affiliated to JNTUH)

Date: 08.03.2021

## WOMEN'S DAY EXPENDITURE STATEMENT

Women's Day (08.03.2021) Expenditure Statement

Sl.No	Particulars	Qty	Amount
	Memento & Boquet		
1	Memento for the Chief Guest	1	1200
2	Boquet	1	750
	Cash Prizes		·
3	Cash Prizes for Teaching Staff	6*500	3000
	Refreshments		
4	Special Lunch	45*150	6750
5	Tea& Samosa	45*10	450
	Miscellaneous		·
6	Banner	2	1000
7	Invitation	3	300
8	Transportation(Fuel)		600
	Total		14,050/-



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# BCIENT

## SCIENT INSTITUTE OF TECHNOLOGY

Ibrahimpatnam, R.R Dist 501506 (NAAC Accredited, Approved by AICTE & Affiliated to JNTUH)

## **NON-TEACHING LEAVE APPLICATION**

SCIENT INSTITUTE OF	TECHNOLOGY 25/01/2021
Ibrahimpatnam, R.R.	Dist-501 506.
LEAVE APPLIC	ATION
Name: J. Saidulu  Department: H&S	Designation: ACH Profesol
Department: H+S	
No. of days of Leave: 1 day	Nature of Leave : CL/CCL/OD/ML/LOP (Tick anyone)
Period of Leave 27/01/21 to 27/01/21	
Reason: RRB (NTPC) Exam	
Contact phone no: (1) (2)	
(2) Commendation: Approved/ Not Approved	Al 2
perfect	Signature of Applicant
Signature of HOD/In Charge:	
Principa	

WARRANT RECEIPTING TO BOARD. FIRE SOFT SET SECTIONS OF CANAL DESCRIPTION OF STREET, SANS OF RESIDENCE THAT IS NOT THE RESIDENCE OF THE PROPERTY OF THE RESIDENCE (Free could be shaded accommodated to the real organism completely) 281194280401961 Named of the Property - Social Filliant day, promoting prof BI County DESCRIPTION OF STREET Free at Am. EXAMINETED SOUTHERN per real wide two of the course process KINDSON ZOW WITCHHOLD AL COR Forder-Bayers Proglet, Artisal Plantin. 12 Asserting Cont. Strong, 1977, New York Cont. Strong, 1977, New York Cont. Strong, 1977, New York Cont., Topic Strong, 1977, New York Cont., Topic Strong, 1977, New York Cont. at the ter Art also up. the beautiful and a first and property for Consideration married the thin Board Harrison William Str. torograph or TA-AB-COST MAN CHICAGO Day Don Livery op as in this case the Durnempris hour Assess DOMERANDO PARAMENTALINA SINCERE E EN TENTO Contact Spot or Different by proving Register's Squares Colffigure 20 (1994) HAT DAY PROPERTY OF THE PARTY. DESCRIPTION ASSESSMENT OF REPORT OF REPORT OF THE PARTY O The level had 1 bit if hell HARRAN HEC RETENENT BOARD . THE WE SEE . Long to Company pound Y7 CANADAN SIN BESTIGAN OFFICE SCHEDEFTER PRODUCTION OF THE STATE OF THE ST 281194280401961 Hall of Street San of Birth 1 parties 1987 b my d. R. order 164 MAKE SADULY REPLET Device Time PAC BUT SEE DOD'S NY 100 DESCRIPTION AND THE RESIDENCE PROPERTY AND ADDRESS OF THE RESIDENCE PROPERTY. THE RESIDENCE PROPERTY IS NOT THE PARTY OF THE the property of the party of th THE REAL PROPERTY OF THE PARTY AND PERSONS AND PERSONS ASSESSED TO SELECT THE PARTY ASSESSED. ment & gar was one at COMMON to the same & age in the Content on the same at the annual colors. DEPTH ST. FEW. AND DESCRIPTION OF THE PERSON NAMED IN COLUMN COLUMN STREET THE medical of earner Department of the Company the State of the last of the Condition Street Court with a the party OWNERS CONTRACTOR OF the part of the part of the part of the part of क्षेत्र अपूर्व की प्राप्त ।



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## FACULTY LEAVE APPLICATION

Ibrahimpatnam, R	OF TECHNOL	dev	
LEAVE APP	LICATION		
Name: S. Tyotho  Department: H&S	Designation:	Arst prof	
No. of days of Leave: 1 days		: CL/CCL/OD/ML/LOP	ielile:
Period of Leave 4/1/21 to 1/21  Reason: Brother's Maniage		(Tick anyone)	
Contact phone no: (1) 7330659257  (2)  Recommendation: Approved/ Not Approved			
Signature of HOD/In Charge:		Signature of Applicant	
Princip	al -		

Ibrahimpatnam, R.R. Dist-501 506.

#### LEAVE APPLICATION

Name: V. Sabitha

Jan .

Department: HAS

No. of days of Leave: 1 day

Designation: Asst Prof

Nature of Leave : CL/CCL/OD/ML/LOP

Designation: Asst-Professop

Nature of Leave : CL/CCL/OD/ML/LOP

(Tick anyone)

(Tick anyone)

Period of Leave 2/01/21 to 2/01/21

Reason: Health godden.

9848529994 Contact phone no: (1)

Recommendation: Approved/ Not Approved

Signature of HOD/In Charge:

Signature of Applicant

SCIENT INSTITUTE OF TECHNOLOGY

Ibrahimpatnam, R.R. Dist-501 506.

### LEAVE APPLICATION

Name: S. Roddy Aasha

Department: H & 1

No. of days of Leave: 6 days

Period of Leaves on 2021 to 12/01/2021

Reason: Went to Home town

Contact phone no : (1) 9908163466

Recommendation: Approved/ Not Approved

Tolley.

Ibrahimpatnam, R.R. Dist-501 506.

## LEAVE APPLICATION

Name: S. Tyoth

Department: 48S

No. of days of Leave: (oneday)

Period of Leave 19 1 1 10 19 1121

Reason: Ph. D. Entrance Exam

Contact phone no: (1) 7330659257

Recommendation: Approved/ Not Approved

Signature of HOD/In Charge:

Nature of Leave : CL/CCL/OD/ML/LOP

Designation: Aset - prof

(Tick anyone)

worked on 13/12/20 (sun)

Signature of Applicant

Principal



#### JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERARAD KUKATPALLY: HYBERARAD - S00 005.

## ADMISSION INTO PART TIME & FULL TIME PLD. RESEARCH PROGRAMS - 2020-21 Entrance Examination Time Table

 Exemination Centre : JNTUR College of Engineering Bydershod, Kniaspolly Comput. Bydershod-800003

labjet/Branch	Date / Time		
Sentery Medicines Reprise	11.00 am to 01.00 pm		
Classical and Elizaresia Engineering	19.61.3021 62.30 pm to 04.30 pm		
Management Phorasa consid hormon Water Research Name In some and Tachmology	20.01.3021 11.00 am to 01.00 pm		
Conputer Science & Engineering	26.66.2621 02.10 pm to 04.30 pm		
Becommon and Communication Engineering  Environment Science & Endendage  Metallicand Engineering	21.00 pm to 01.00 pm		
Mechanical Engineering Energy Systems  Street bendings	21.89.2021 02.30 pm to 04.30 pm		

DESCRIPTION, ADMINISTRA

Page 1 of 1

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#### **R&D INCENTIVE FOR PAPER PUBLICATIONS: 2021-2022**

An employee research& Development incentive is provided to encourage employee performance and stimulate productivity. Although incentives can be physical objects of value or material goods, there are also many instances in which the incentives being presented are actions or insubstantial rewards.

Few samples of publications with incentives are provided for reference.

Sn o	Title of paper	Name of the author/s	Department	Name of Journal	Year of publication	ISSN number	Amount
1	Design Of Resources Allocation In 6g Cybertwin Technology Using The Fuzzy Neuro Model In Healthcare Systems	G.Anil Kumar	CSE	Journal Of Healthcare Engineering	Jan-22	2040-2295 (Print) 2040-2309 (Online)	5000
2	An Estimation Of Power For Electric Vehicles Using Genetic Algorithm	Dr.K.Damodar	EEE	Journal Of Information And Computational Science	Jan-22	1548-7741	5000
3	An Estimation Of Power For Electric Vehicles Using Genetic Algorithm	P.Laxman	EEE	Journal Of Information And Computational Science	Jan-22	1548-7741	5000
4	An Estimation Of Power For Electric Vehicles Using Genetic Algorithm	P.Suresh	EEE	Journal Of Information And Computational Science	Jan-22	1548-7741	5000
5	Role Of English Language Skills In Business Communication	K. SonyGlory	H&S	The International journal of analytical and experimental modal analysis	Oct-20	0886-9367	5000
6	Role Of English Language Skills In Business Communication	Dr.V.Venkat Reddy	H&S	The International journal of analytical and experimental modal analysis	Oct-20	0886-9367	5000
7	An Efficient Cost Estimation Model Of Cad Silicon	G. Naresh	ECE	Journal Of Engineering	Jan-22	0377-9254	

				Sciences			5000
8	An Efficient Cost Estimation Model Of Cad Silicon	G. Swarnalatha	ECE	Journal Of Engineering Sciences	Jan-22	0377-9254	5000
9	An Efficient Cost Estimation Model Of Cad Silicon	Dr.B.Vishal Raja Zacharias	ECE	Journal Of Engineering Sciences	Jan-22	0377-9254	5000
10	Multiresolution Adaptive Numerical Evaluation For Scientific Simulation In Nuclear Physics	P.Lavanya	H&S	Journal Of Information And Computational Science	Feb-22	1548-7741	5000

Further information is provided in given link : <u>View Document</u>



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Selent Institute of Technology

(brahimpatnam, R. R. Dt. -501 %)



Ibrahimpatnam, R.R Dist 501506
(NAAC Accredited, Approved by AICTE & Affiliated to JNTUH)

Academic year: 2021-2022

## 6.3.1 The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff.

A humanitarian arm, with concern about the employees of Scient Institute of Technology. The college organized a free health check up camp for Teaching & non Teaching staff in collaboration with Vijaya Diagnostics center at Scient Primary health center - NSS unit





Free health check up camp- Vijaya Diagnostics



## SCIENT

### SCIENT INSTITUTE OF TECHNOLOGY

Ibrahimpatnam, R.R Dist 501506 (NAAC Accredited, Approved by AICTE & Affiliated to JNTUH)

Scient Institute of Technology provides a facility of Salary Advance policy & sanctions special casual leaves for its employees that are on its payrolls. Considering the emergency conditions of the employee the organization caters specific amount accordingly.

- > Special Casual leave /advance payments for Marriage of employees & their family members:
- > Salary Advance policy:

To Date: 01-12-2021 The Principal Scient Institute of Technology Ibrahimpatnam Respected sir. Subject: Request to sanction the advance of Rs : 15000/- regarding. I S.Jyothi , working as Assistant Professor-Chemistry in the deportment of Humanities & Sciences. I would like to request you to sanction the amount of Rs. 15000/- in advance due to excess expenses of my younger Brother's marriage where I need to fulfill some formalities in wedding ceremony, I request you to gratify & support me to fulfill my responsibility towards my family Afferd. Thunking Yours sincerely S.Jyothi A Assistant Professor-Chemistry (H&S)

To, The Principal Scient Bustitute of Technology. Ibrahingation

Respected Eir / Man.

Sub: Request to grad no leaves for my Marriage Reg.

I G Naresh, I all prof in the Dept of ECE. would alike to request you to me deaver for my marriage which is fried on 36th may, 2012.

San audiling vacation from 23/5/2022 to 30/5/2022 Own requesting you to growthe special leaves from 01/06/2022 to 5/06/22

Please Consider the above and do needful.

Thanking you. Your failefully

G. Noral

The second supplement



## **শৈতন্ত্ৰ-গু ক্রন্ত** ইণ্ডেক্ট্রীন্থার্ছা

ঠঠন ক্ষাৰ্ক কুঠ





Score & \_\_\_\_

<sub>ఆఫ్తకుంచులదు</sub> శ్రీ గుండ్రాతి సురేష్ శ్రీమతి గుండ్రాతి సామ్మ







## Wedding Invitation

We solicit your gracious presence with family and friends on the auspicious occasion of the marriage of our second son

Chi. Naresh

ditta

Chi. Sow. Swetha

(Only daughter of Smt. Medikondo Vimala, Sri Vishnu Murthy)

Sumuhurtham : On Thursday 26th May 2022

at 10-44 a.m. "Karkataka Lagnam"

Venue:

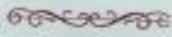
Red Rose Garden

Old NH Highway, Beside R.R. Petrol Bunk, Shadnagar, R.R. Dist.

Lunch follows ...



Smt. Gundrathi Chandrakala Late Sri Balaiah



With best compliments from : Near & Dear







## బివాహిం సుహాశత్స్తవ అహ్మాన -కుభ పత్రిక

್ಲ್ : ಅರಾಜ್ಯದ ಧರಸ್ವಾಗ್ನೆ ಸ್ಯಾಪಕ್ಷಕ ಸ್ಯಂಸಾರರ್: ಕುಸ್ಯಂತು ಮಂಗತಂ ಅಧ್ಯಾಧ ಯಯಾನುವ್ಯಾನ: ಏಕ್ಷಣ: :

න්තුර්ලි සහපසුයාවේම ලී. ජාදේශුම් පත්ව බවත් වුණක ජාත්ව සහ බිතරාම පාර්යකරණය මිස 26-06-2022 ජිතාව මාර්ථාව ජටය 10-44 වාතේව විශ්ල ස්පුල්පර්රවු සිපලුරුම් මාදක්දේ මුන්තුවකේ මාස්තාවකලක්ව ජටයා

> మా బృతీయ వృత్రువు ఈ సరేచేస్త

> > BIGHENOTE

అంతా చేతే క

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ಕಣ್ಯಾಣವೆಂಕ :

రెడ్ రోజ్ గార్జెన్

దల్లి ఎనిమింది మైనే అడిజరి పెట్లోల్ అంటే ప్రకృట చిందికగన్, దంగారెడ్డి ఉన్నా



ಕ್ರಿಮತಿ ಗುಂಡ್ರಾತಿ ಏಂದ್ರಕಕ ಕ್ರೀನೇ ಕ್ರೆ ಬಾಲಯ್ಯ



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Ibrahimpatnam, R.R Dist 501506
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#### **>** Loan for festivals :

Τo

The Principal

Scient Institute of Technology

Ibrahimpatnam

Date: 02/10/2021

Respected sir ...

Subject: Request to approve the advance of Rs:8,000/- regarding.

Norma

I Mr. P. Shankar, working as Assistant Professor-Mathematics in the department of -humanities & Sciences . I would like to request you to permit the amount of Rs. 8,000/- because of Daserra festival foe which Iam liable to provide necessities for my family to celebrate the festival in village .

Thanking

Yours faithfully

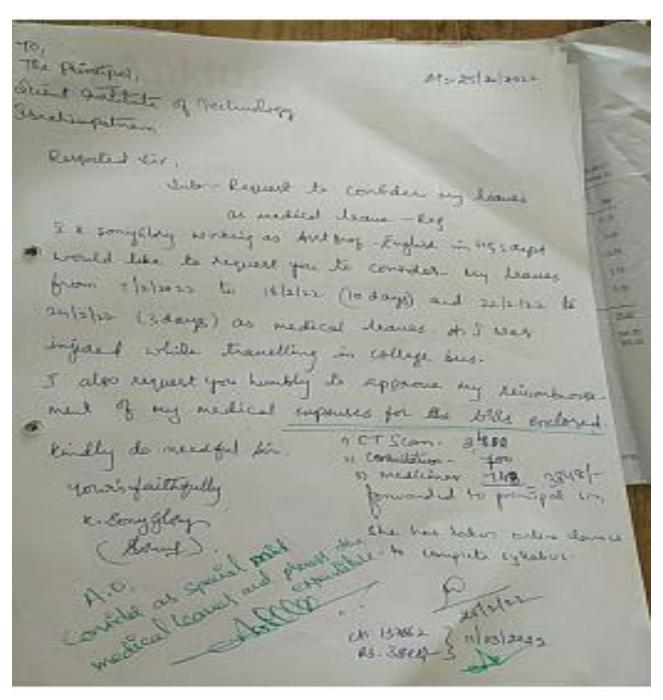
Assistant Professor- Mathematics

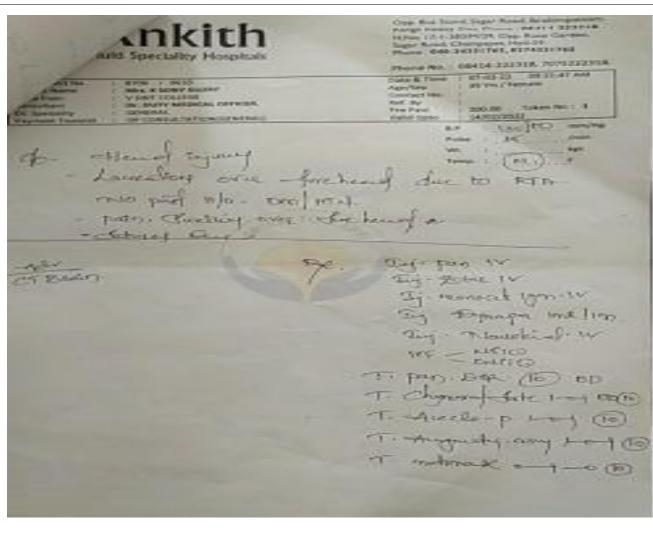


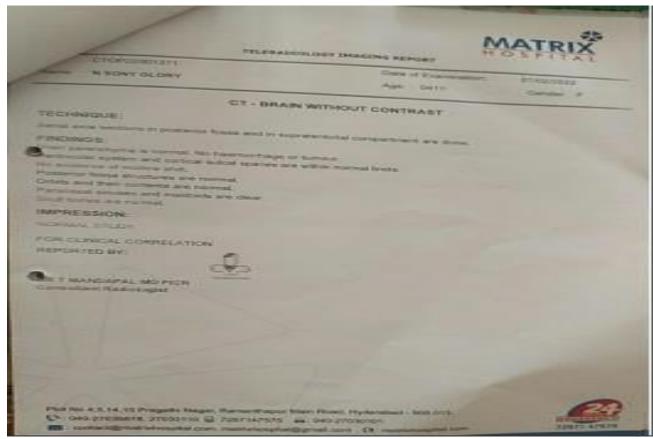
Ibrahimpatnam, R.R Dist 501506 (NAAC Accredited, Approved by AICTE & Affiliated to JNTUH)

#### ➤ Medical leave & reimbursement of medical expenses

A Medical leave and reimbursement of medical expenses is sanctioned for the employee who cannot perform due to their physical health injury.







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Ibrahimpatnam, R.R Dist 501506
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Date: 07-05-2022

To

The Principal

Scient Institute of Technology

Ibrahimpatnam

Respected sir...

Subject: Request to release my salary in advance - regarding.

Accepted

I D.Swathi, working as Assistant professor in the department of MBA. I would like to request you to release my salary in advance for the month of May, 2022. Rs.15,000/- because my Mother D. Laxamma is going to get admitted in hospital for her Eye Surgery.

I request you to please approve my salary & do needful.

Thanking

PRAMIN

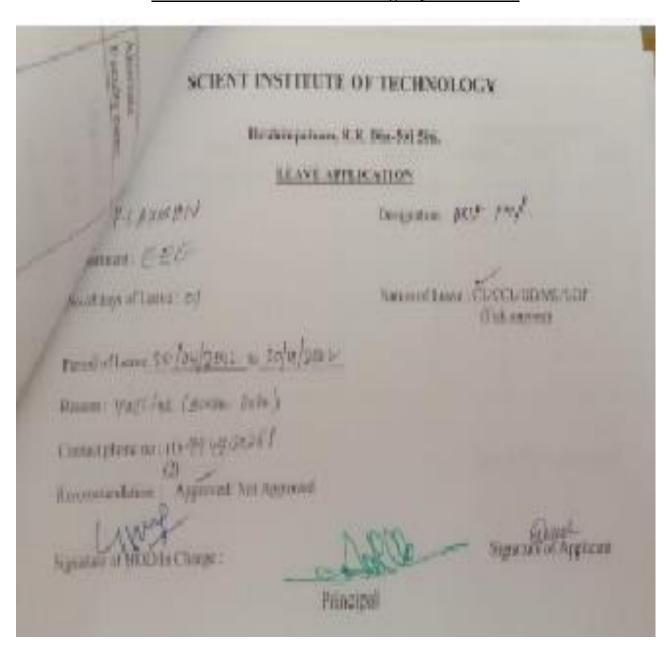
Assistant Professor-MBA.

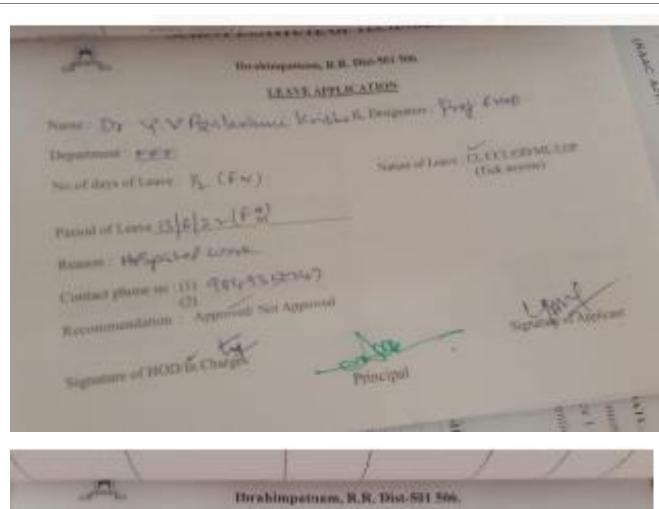


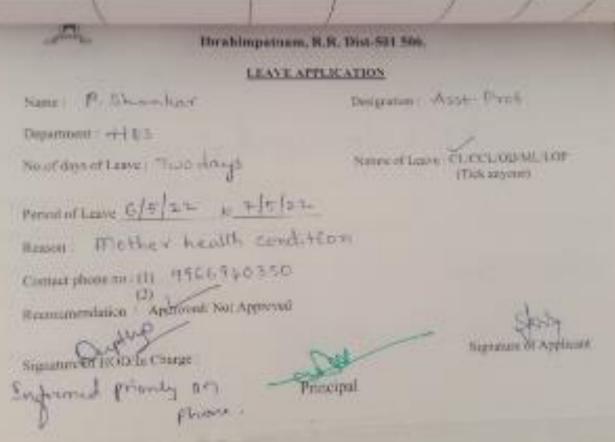
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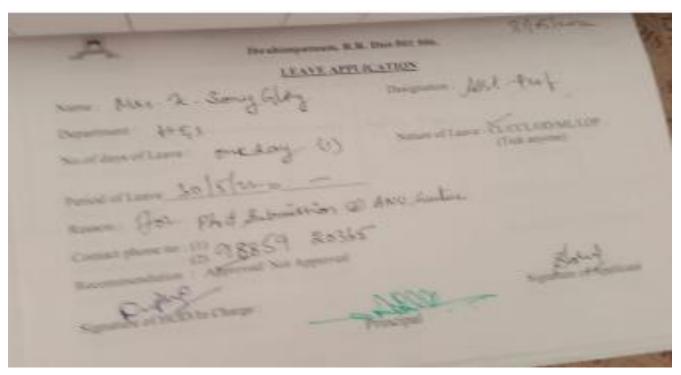
6.3.1 The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff.

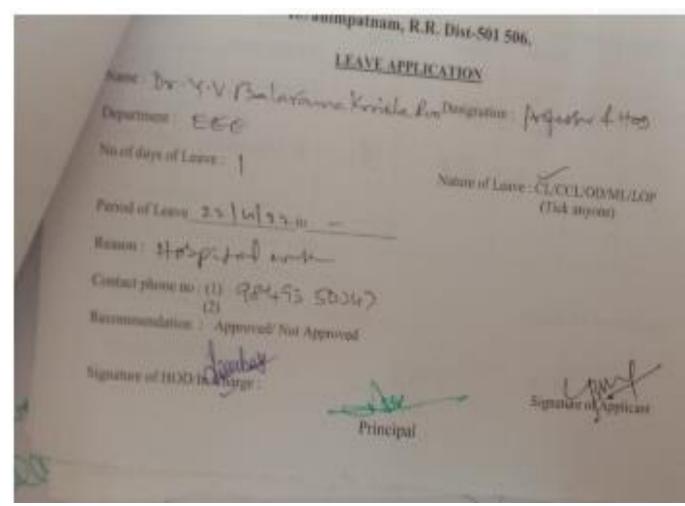
Staffs leave forms on medical emergency /Vaccination

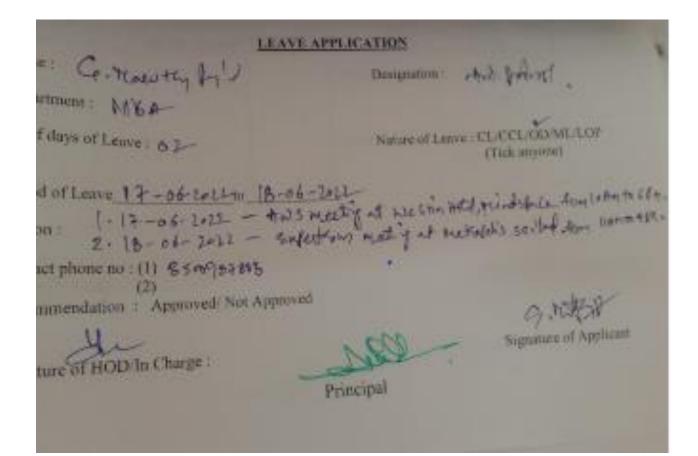












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# BCIENT

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#### **TEACHER'S DAY CELEBRATIONS**

## **CIRCULAR**

Date: 04.09.2021.

This is to inform that we are celebrating Teachers' Day on 6.09.2021 from 3.00 p.m. onwards in Seminar Hall. Honorable Secretary .Dr.K.C. SHEKAR REDDY will be the chief guest for the day.

The HODs, Teaching staff, Non-Teaching staff members are required to attend the above programme.

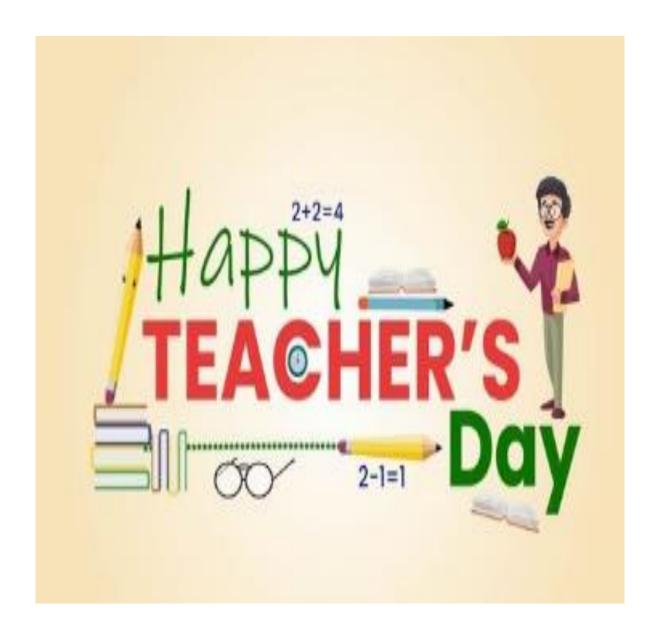
Classes will be suspended from 2:30 p.m.in view of the Teachers' Day celebration.

Copy to :ECE,CSE ,EEE,H&S,MBA ,Admin ,Library .

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#### **COMMITTEE MEMBERS FOR TEACHERS' DAY CELEBRATION**

Date: 04.09.2021.

#### **CIRCULAR**

This is to inform that the following members are nominated as the committee members by the Principal for the smooth functioning of the event on 06/9/2021.

Sno	Responsibilities/Committee	Name of the staff
1	Convenor	Mrs.K.Deepthi- HOD, H&S Dr.Srikanth L-HOD, CSE Dr.Y.V Balaramakrishna–HOD, EEE
2	Coordinators	Dr. Y.Srinivasa Reddy –HOD,MBA Dr.B.Vishal raja Zacharias-HOD, ECE
3	Reception	Mr. P. Shankar -H&S Mr. K. Sudhakar- ECE
4	Certificates & Momento	Mrs. K. Sony Glory -H&S Mrs. Kavya -ECE
5	Invitation	Mrs. B.Ramadevi -H&S Mrs. S.Jyothi -H&S
6	Audio set up	Mr. Shiva -CSE Mr. G. Deva Kumar- H&S
7	Photography & Videography	Mr.Venkat Reddy -H&S Mr.S. Shekar- PD-H&S
8	Prize Distribution	Mrs.Nagajyothi -ECE Mr.Md.Shafiulla -CSE
9	Refreshment	Mr.B.Ramya -CSE Mr.T.RaviChandra -EEE Mrs.G. Swarna Latha - ECE Mr.Abdulkhadeer- H&S

Copy to :ECE,CSE ,EEE,H&S,MBA ,Admin ,Library .

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Date: 06.09.2021.

### TEACHER'S DAY EXPENDITURE STATEMENT

Teachers' Day (06.09.2021) Expenditure Statement

Sl.No	Particulars	Qty	Amount			
	Memento& Boquet					
1	Memento for Best teacher	1	1500			
2	Boquet	1	550			
	Cash Prizes					
3	Cash Prizes for Teaching Staff	4	3000			
	Refreshments					
4	Special Lunch	120	6000			
5	Tea& Samosa	200	450			
	Miscellaneous					
6	Banner	1	250			
7	Invitation	3	300			
8	Transportation(Fuel)		500			
	Total		12,550/-			



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#### **ENGINEER'S DAY CIRCULAR**

Date: 13.09.2021

#### **CIRCULAR**

The Engineer's Day celebration is to be held on 15.09.2021, Dr.G. Anil Kumar, will address the gathering .Formal function will be held in seminar hall from 11:00 am in this connection a biography of Sir .Mokshagundem Vishweshwaraya will be played from 1:30 pm to 3:00 pm in the Seminar Hall and all are required to attend without fail.

Also two events are planned for faculty as below.

S.No	Event	Time	Venue	Co-Ordinators
1	JAM	11:30 a.m - 12:30 p.m	C- block Seminar Hall	Mr.G .Deva Kumar H&S Ms.D.KavyaEEE
2	Group Discussion	1:30 a.m -2:30 p.m	C- block Seminar	Mrs.S.Jyothi H&S Mrs.P.Lavanya -H&S

Interested faculty members and students can Registar with the above event coordinators.

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#### **Expenditure Statement on Engineer's Day Celebration (15.09.2021)**

S.No	Particular	Qty	Amount			
	Cash Prizes					
1	Cash Prizes for Teaching Staff	4x1000	4000			
2	Cash Prizes for Student	5x500	2500			
Refreshments						
3	Spl Lunch	45x100	4500			
4	Tea &Snacks	45x20	900			
	Miscellaneous					
5	Banner	1	500			
6	Stage Decoration	-	1500			
7	Invitation	15	152			
8	Water Bottles	15	200			
9	Colour Print	125	1200			
	Total		15,452			

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#### TRADITIONAL DAY &BATHUKAMMA CELEBRATIONS

Date: 09.10.2021.

## **CIRCULAR**

This is to inform that we are celebrating Bathukamma & Traditional day on 11.10.2021 from 10.30 A.M. onwards in College premises.

Honorable Smt. K.Naga Laxmi, Member of Governing body, Scient Institute of Technology, will be the Chief guest for the day. Hence, all the HoD's, Teaching staff and Non-Teaching staff members are required to decorate Bathukamma & Traditional dress competition will be organized in the above programme.

Class work will be suspended in view of the celebration

Selent Institute of Technology (brahimpatnam, R. R. Dt.-501 Se

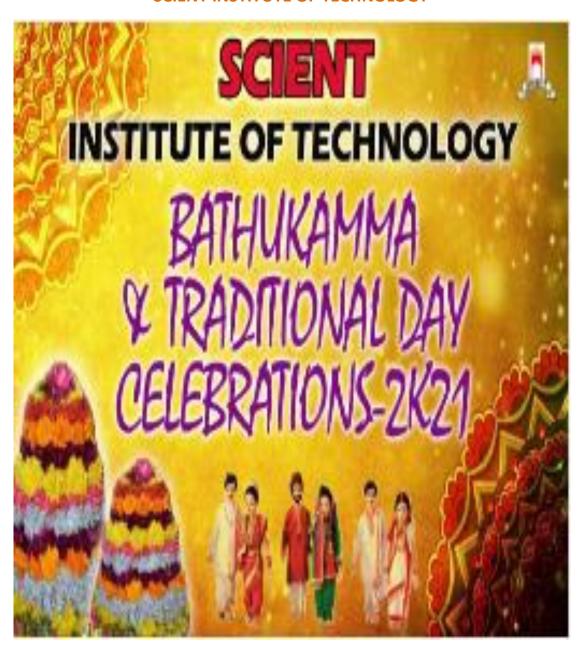
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#### BATHUKAMMA CELEBRATION INVITATION CARD

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### **BATHUKAMMA& TRADITIONAL DAY CELEBRATION PHOTOS**







Ibrahimpatnam, R.R Dist 501506 (NAAC Accredited, Approved by AICTE & Affiliated to JNTUH)

#### COMMITTEE MEMBERS FOR BATHUKAMMA CELEBRATION

Date: 09.10.2021.

#### **CIRCULAR**

This is to inform that the following members are nominated as the committee members by the Principal for the smooth functioning of the Bathukamma & Traditional day celebration on 11/10/2021.

Sno	Responsibility / Committee	Name of the staff
1	Convenor	Mrs.K.Deepthi-CSE Mrs.A.Jhansi Rani-ECE
2	Co-Ordinators	Mrs.P.Lavanya -EEE Mrs.S.Nagajyothi-CSE
3	Reception	Mrs.B.Ramadevi -H&S Mrs.G.Priyanka- ECE Mrs.B.Ramya Sree- CSE
4	Invitation	Mrs.G.Priyanka -ECE Mrs.S.Jyothi -H&S
5	Photography & Videography	Mr.Smd Shafiulla-CSE Mr.M.Naveen-CSE
6	Prize Distribution	Dr.G.Anil Kumar-Principal Dr. V. Venkat Reddy-H&S D.SrikanthLakumarapu -CSE Dr.Y.V.Balaram Krishna Rao -EEE
		Dr. Y.Srinivasa Reddy –MBA, HOD  Mrs.K.Anoosha -CSE
7	Refreshment	Mrs.N.Renuka -ECE Mrs.G. Swarna Latha - ECE Mr.S.Srinivas-EEE

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Date: 11.10.2021.

## **Bathukamma & Traditional day Expenditure statement**

Sl.No	Particulars	Qty	Amount			
	Memento& Boquet					
1	Memento for Big Bathukamma	1	1500			
	preparation					
2	Flowers	-	1850			
	Cash Prizes					
3	Cash Prizes for Teaching Staff	6*500	3000			
	Refreshments					
4	Special Lunch	65	9750			
5	Tea& Samosa	65	668			
	Miscellaneous					
6	Banner	2	2000			
7	Invitation card	3	300			
8	Transportation(Fuel)		700			
	Total		19,768			



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#### **WOMEN'S DAY CELEBRATIONS**

Date: 06.03.2022.

## **CIRCULAR**

This is to inform that we are celebrating International Women's Day on 8.03.2022 from 1.30 p.m. onwards in T-Block Seminar Hall.

Honorable .Smt. K..Naga Laxmi, Member of Governing body, Scient Institute of Technology will be the Chief guest for our Women's day.

Group discussion will be held on Topic "Break the Bias" on the occasion of International Women's Day

Hence, all the HoDs, Teaching staff and Non-Teaching n staff members are required to attend the above programme.

Classes will be suspended from 12:30 p.m.in view of the celebration.

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#### WOMEN'S DAY CELEBRATIONS INVITATION CARD





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#### **WOMEN'S DAY CELEBRATIONS PHOTOS**

## SCIENT INSTITUTE OF TECHNOLOGY

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### SCIENT WOMEN EMPOWERMENT CELL

organizes

A Seminar on

## "BREAK THE BIAS"

on INTERNATIONAL WOMEN'S DAY

March 8th, 2022

Presentation by

Mrs. K. Sony Glory, Associate Prof.

M.A. B.Ed , M. Phil, M.A. (Ph.D) Member of ELTAI.





Ibrahimpatnam, R.R Dist 501506 (NAAC Accredited, Approved by AICTE & Affiliated to JNTUH)

#### COMMITTEE MEMBERS FOR WOMEN'S DAY CELEBRATION

Date: 06.03.2022.

#### **CIRCULAR**

This is to inform that the following members are nominated as the committee members by the Principal for the smooth functioning of the International Women's day on 08/03/2022.

Committee	Committee members		
Convenor	Mrs.K.Anoosha-CSE		
Convenor	Mrs.K.Deepthi-CSE		
Coordinators	Mrs.R. Divya -EEE		
Coordinators	Mrs.K.Aruna -ECE		
	Mrs.S.Nagajyothi-CSE		
	Mr.T.Ravichandra -EEE		
Reception	Mrs .B.Ramadevi -H&S		
-1000pusa	Mrs.B.Ramya Sree- CSE		
Invitation	Mrs.G.Priyanka- ECE		
	Mrs.S.Jyothi -H&S		
Photography & Videography Audio	Mr.M.Naveen -CSE		
Thotography & videography, Addition	Mr.Smd.Shafiulla –CSE		
	Mr.P.Laxman-ECE		
	Dr.G.Anil Kumar-Principal		
Prize Distibution	Dr. V. Venkat Reddy- H&S		
	Dr. V. Venkai Reddy- H&S  Dr.Srikanth Lakumarapu -CSE		
	Dr.Y.V.BalaramaKrishnaRao-HOD -EEE		
	Dr. Y.Srinivasa Reddy–MBA, HOD		
	Ms.Beaula Sharon-CSE		
Refreshment	Mr.K.Srisailam -EEE		
	Mr.B.Bhagavathi Rao - ECE		
	Convenor  Coordinators  Reception  Invitation  Photography & Videography, Audio  Prize Distibution  Refreshment		

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Date: 08.03.2022

## INTERNATIONAL WOMEN'S DAY EXPENDITURE STATEMENT

International Women's day ( 08.03.2022) Expenditure Statement

Sl.No	Particulars	Qty	Amount			
	Memento & Boquet					
1	Memento for the Chief Guest	1	1500			
2	Boquet	1	840			
	Cash Prizes					
3	Cash Prizes for Teaching Staff	6*500	3000			
	Refreshments					
4	Special Lunch	65*150	9750			
5	Tea& Samosa	65*10	650			
	Miscellaneous		·			
6	Banner	2	1000			
7	Invitation	3	200			
8	Transportation(Fuel)		500			
	Total		18,455/-			



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# BCIENT

#### SCIENT INSTITUTE OF TECHNOLOGY

Ibrahimpatnam, R.R Dist 501506
(NAAC Accredited, Approved by AICTE & Affiliated to JNTUH)
FACULTY MATERNITY LEAVE APPLICATION



## SCIENT INSTITUTE OF TECHNOLOGY

(NAAC Accredited, Approved by AICTE & Affiliated to JNTUH)
FACULTY MATERNITY LEAVE APPLICATION

#### LEAVE APPLICATION

Date: 30/04/2022

From:

Mrs. R.Divya, Assistant professor-EEE,

Scient Institute of Technology,

Ibrahimpamam.

To

The Principal,

Scient Institute of Technology,

Thrahimpatnam.

Respected sir.

Subject: Request to grant three months Early Maternity Leave-regarding .

I am R.Divya working as an Assistant Professor in the department of EEE in your esteemed college

As my family doctor advised me to have rest before joining to the maternity hospital for delivery. So, I would like to apply leave for three months from the month of April -2022 and I assure you that I will rejoin my duties from the month of March -2023.

I request you to consider my issue and approve the Maternity Leave for which I will be thankful to you ever .

Thanking you.

Yours sincerely

OFDIVA FEED

Secont Institute of Technology



Ibrahimpatnam, R.R Dist 501506 (NAAC Accredited, Approved by AICTE & Affiliated to JNTUH)

FACULTY LEAVE APPLICATION		
LEAVE APPLICATION		
Name: / /entat Redog	Designation: Asso Pref.	
Department: $\mathcal{L}$	) ,	
No. of days of Leave: 1/2 day	Nature of Leave : CL/CCL/OD/ML/LOP (Tick anyone)	
Period of Leave 25.02.2021 to 25.08.2021		
Reason: Due to Health iscue.		
Contact phone no: (1) 94900 co 143 -  (2)  Recommendation: Approved/ Not Approved		
Recommendation: Approved/ Not Approved		
Signature of HOD/In Charge:	Signature of Applicant	
Signature of HOD/In Charge :  Principa		
SUIENT INSTITUTE OF TECHNOLOGY		
SCIENT INSTITUTE OF	I ECHN LOG1	
Ibrahimpatnam, R.R. D	2021/21	
	ist-501 506. At \$4/8/2021	
Ibrahimpatnam, R.R. D	ist-501 506. At \$4/8/2021	
Ibrahimpatnam, R.R. D	ATION  Designation: ASS - Prof	
Name: K. Sony Glory	ist-501 506. At: 4/8/2021	
Name: K. Sony Glory Department: Hays No.of days of Leave: 01	ATION  Designation: ASSA - Prof  Nature of Leave: CL/CCL/OD/ML/LOP	
Name: K. Sony Glory Department: Has	ATION  Designation: ASSA - Prof  Nature of Leave: CL/CCL/OD/ML/LOP	
Name: K. Sony Glory Department: Has  No. of days of Leave: 01  Period of Leave 03   8   21 to  Reason: Due to health problem	ATION  Designation: ASSA - Prof  Nature of Leave: CL/CCL/OD/ML/LOP	
Name: K. Sony Glory  Department: Hays  No. of days of Leave: 01  Period of Leave 03   8   21 to  Reason: Due to health problem  Contact phone no: (1) 9859 20365  Recommendation: Approved/ Not Approved	ATION  Designation: ASSA - Prof  Nature of Leave: CL/CCL/OD/ML/LOP	
Name: K. Sony Glory  Department: Hays  No. of days of Leave: 01  Period of Leave 03   8   21 to  Reason: Due to health problem  Contact phone no: (1) 9859 20365  Recommendation: Approved/ Not Approved	ATION  Designation: ASSA - Prof  Nature of Leave: CL/CCL/OD/ML/LOP	
Name: K. Sony Glory Department: Has  No. of days of Leave: 01  Period of Leave 03   8   21 to  Reason: Due to health problem	Nature of Leave: CL/CCL/OD/ML/LOP (Tick anyone)  Signature of Applicant	

## LEAVE APPLICATION

ADDITE THE TOTAL OF THE PARTY O	
Name: S. Reddy Aosha	Designation: ASST-Plotespop
Department: 74 & S	
No. of days of Leave: 1 day	Nature of Leave : CL/CCL/OD/ML/LOP (Tick anyone)
Period of Leave . 1   5   2 to 1   5   2	
Reason: Health peoblem	
Contact phone no : (1) 9908 163466	
Recommendation: Approved/ Not Approved	- 0 h
Duptup	Signature of Applicant
Signature of HOD/In Charge:  Principal	- Die

Ibrahimpatnam, R.R. Dist-501 506.

## LEAVE APPLICATION

Name: Dr V. Venkal Ruddy

Designation: Acco poop

Department: 41 E/S

No. of days of Leave: 2 days (OD)

Nature of Leave : CL/CCL/OD/ML/LOP

(Tick anyone)

Period of Leave 17-08-2021 to 18-08-2021

Reason: Lab External Examiner @ MGIT

Contact phone no: (1) 9690000 143 -

Recommendation: Approved/Not Approved

Signifure of HOD/In Charge:

## SCIENT INSTITUTE OF TECHNOLOGY

(Approved by AICTE vide F.No. 730-50-314 (E)/ET/2001 and Affiliated to JNTUH) IBRAHIMPATNAM, RANGA REDDY DISTRICT- 501 506, TELANGANA Website: www.scient.ac.in, E-mail: scient\_insteng@yahos.co.ir

Latter No. SIT/COT name/INTU/2020-21/

Dec 16 8 2021

Dr. G.ANIL KUMAR

Principal Scient Institute of Technology, Umdampatnam, R.R. District, T.S.

Sir.

Sub: Relieving Orden-Reg.

This is to sectify that D-v V Venkat Roll Associate Professor in the Department of 1145 has been appointed in Lab External Examiner at your institution on 1 F. R. 2 A. A. to W. Co. conduct B. Tech T. Year Som for ( E. K.C. S.

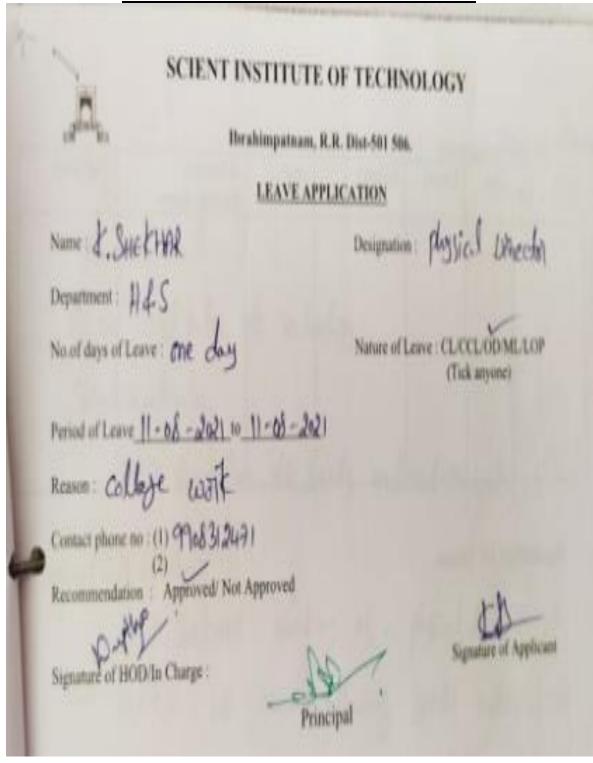
He/She is relieved from his her duties on 1 6.08-2-024

Thinking you,

V60000 Yours Inithfully,

PRINCIPAL

## NON-TEACHING LEAVE APPLICATION



Stalingstrum 10-08-2021 The Principal. Scient on the to Technology Italim stram. SUB: Requiring to sports motorial regarding. Respected 371 I t. SHEKHAR wonting of a physical director of our college. We need tollowing sports motorial of The trunchion & sports activities, truly sonotion the tellowing gently material and P.D. TAIDA = 2001-Kg - volley hall - Net = 1500 | - [approximally] - Sports & Comes posters = 6001--) Come powdet . 600 /\_ and standard of Thunking you en yang titletelly t. SHEKHAR (P.O)